

<p>3. PARKING SERVICES 2016 ANNUAL REPORT</p> <p>RAPPORT ANNUEL 2016 DU SERVICE DU STATIONNEMENT</p>

COMMITTEE RECOMMENDATION

That Council receive the Parking Services 2016 Annual Report.

RECOMMANDATION DU COMITÉ

Que le Conseil prenne connaissance du rapport annuel 2016 du Service du stationnement.

DOCUMENTATION / DOCUMENTATION

1. Director, Roads and Parking Services, Transportation Services report,
dated 5 October 2017 (ACS2017-PWE-GEN-0027)

Directeur, services des routes et stationnement, daté le 5 Octobre 2017
(ACS2017-PWE-GEN-0027)

**Report to
Rapport au:**

**Transportation Committee
Comité des transports
1 November 2017 / 1er novembre 2017**

**and Council
et au Conseil
8 November 2017 / 8 novembre 2017**

**Submitted on October 5, 2017
Soumis le 5 octobre 2017**

**Submitted by
Soumis par:
Luc Gagné, Director, Roads and Parking Services / Directeur, services des routes
et stationnement**

**Contact Person
Personne ressource:
Scott Caldwell, Area Manager, Transitway and Parking / Gestionnaire de secteur,
Transitway et Stationnement
(613) 580-2424 x 27581, Scott.Caldwell@ottawa.ca**

**Ward: CITY WIDE / À L'ÉCHELLE DE LA File Number: ACS2017-PWE-GEN-0027
VILLE**

SUBJECT: Parking Services 2016 Annual Report

OBJET: Rapport annuel 2016 du Service du stationnement

REPORT RECOMMENDATION

**That the Transportation Committee recommend Council receive the Parking
Services 2016 Annual Report.**

RECOMMANDATION DU RAPPORT

Que le Comité des transports recommande au Conseil de prendre connaissance du rapport annuel 2016 du Service du stationnement.

BACKGROUND

The [Municipal Parking Management Strategy](#), approved by City Council in 2009, requires that the Municipal Parking Management Program (the City's paid parking program) report on the following:

- Annual Budget – Approved by Council annually;
- Capital Program Plan – Approved by Council; updated as required; and,
- Annual Report – Received and reviewed by Council annually.

The Annual Budget and Capital Program Plan was approved by Council in December 2016 with the adoption of the [2017 Transportation Committee Operating and Capital Budget](#).

This report fulfills the Annual Report reporting requirements and also provides an update on the 2017 Work Plan for the Municipal Parking Management Program.

DISCUSSION

Municipal Parking Management Program Overview

The City of Ottawa provides paid public parking through the Municipal Parking Management Program. Delivered by the Parking Services Unit, part of the Roads Services Branch in the Public Works and Environmental Services Department, the Municipal Parking Management Program is mandated to provide public parking services that are in alignment with the goals and objectives of the Municipal Parking Management Strategy.

As of December 31, 2016, Parking Services manages:

- 3,861 paid on-street parking spaces;
- 2,861 off-street spaces in 6 parking structures and 12 surface parking lots; and,
- 2,774 ring and post and off-street bicycle parking spaces.

The Municipal Parking Management Strategy requires that the Municipal Parking Management Program be financially self-sustaining as a whole. This means that parking revenues must be sufficient to entirely recover all related operating and capital lifecycle maintenance expenditures including contributions to the Parking Reserve Fund

to finance future parking system development, operation, and promotion. The Parking Reserve Fund 2016 year-end balance was \$19.3 million.

2017 Work Plan

The following projects and initiatives were planned for and have been initiated in 2017. This is consistent with the work plan that was prepared and presented to the Parking Stakeholders Consultation Group earlier this year. Each initiative is in alignment with the goals and objectives of the Municipal Parking Management Strategy and Transportation Master Plan. All were budgeted for as per the 2017 Operating and Capital Budget for Parking Services, as adopted by Council in December 2016.

- Kitchissippi Parking Strategy (finalize and implement)
- Central Library Development Project – Parking Requirements Assessment
- Central Area Parking Study (West)
- On-Street Occupancy & Compliance Surveys
- Off-Street Rate Review Program
- Local Area Parking Assessments and Monitoring (including Old Ottawa South and Vanier)
- Parking Guidance System Phase II / Visual Identity Refresh and Signage Installation (City Hall and 210 Gloucester Street)
- Facilities Improvement Plan
- Electric Vehicle (EV) Charging Stations
- Municipal Parking Management Strategy Update (initiate)
- Wayfinding Signage Policy

2016 Annual Report

The 2016 Annual Report, included as Document 1, outlines the initiatives and accomplishments achieved by Parking Services in 2016 and demonstrates how they are in alignment with the Municipal Parking Management Strategy. It presents an inventory of all on and off-street parking facilities and includes a summary of changes to paid parking areas that have been made over the past year.

It also reports on the use of delegated authority for 2016 as per the delegation of authority by-law (by-law 2016-369), Schedule I:

- 13 (3) – Municipally-Managed Parking Rates – Off-Street
- 14 (2) – Municipally-Managed Parking Rates – On-Street

Finally, the 2016 Annual Report measures performance through 12 key business indicators. They are in alignment with the Municipal Parking Management Strategy and representative of a series of performance objectives outlined in the Parking Services Performance Measurement Program. The chosen measures are consistent with previous Annual Reports.

RURAL IMPLICATIONS

There are no rural implications to implementing the recommendations of this report since there is no municipal paid parking in rural Ottawa.

CONSULTATION

The 2017 work plan was presented to the Parking Stakeholder Consultation Group (PSCG) at the meeting of March 7, 2017.

The 2016 Annual Report will be presented to the PSCG at the next regularly scheduled meeting.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the recommendations as outlined in this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications to implementing the recommendations of this report.

FINANCIAL IMPLICATIONS

The financial information contained in the Annual Report reflects the financial operations of the Parking Services Unit for the year ended December 31, 2016.

ACCESSIBILITY IMPACTS

Staff will ensure that any applicable accessibility standards are adhered to during the execution of the projects and initiatives identified in this report. This will involve consulting with the appropriate staff within the City. A representative from the Accessibility Advisory Committee is a member of the Parking Stakeholder Consultation Group.

TERM OF COUNCIL PRIORITIES

The recommendations of this report align to the 2017-2018 City Strategic Plan, including the Ultimate Goal of Service Excellence, the Collective Priority of Financial Sustainability, and the Culture Shift of One City, One Team.

SUPPORTING DOCUMENTATION (*HELD ON FILE WITH THE CITY CLERK*)

Document 1 – Parking Services 2016 Annual Report

DISPOSITION

The Public Works & Environmental Services Department will continue to carry out the projects and initiatives listed in the 2017 Work Plan Update and will make the 2016 Annual Report available to the public and stakeholder groups.