

**OTTAWA POLICE SERVICE
PURCHASE ORDERS ISSUED UNDER DELEGATED AUTHORITY
2019 FIRST QUARTER FINANCIAL REPORT - APRIL 1 TO JUNE 30, 2019**

Definitions

1) Professional Services: Services requiring the skills of professionals for a defined service requirement or for a specific project related deliverable including but not limited to the areas of engineering, architecture, design, planning, information technology and financial auditing.

Denoted in report as:

- (PE) Professional Services - Specialized Expertise
- (PO) Professional Services - Business Model required Outsourcing
- (PI) Professional Services - Independent Third Party Oversight
- (PR) Professional Services - Regulatory Requirements
- (PW) Professional Services - Fluctuations in workload or lack of internal resources
- (PP) Professional Services - Proprietary Service or unique market position

2) Consulting Services: Assistance to management, including but not limited to the areas of strategic analysis, organizational design, change management, policy development, feasibility studies, and other services intended to assist decision making within the organization.

Denoted in report as:

- (CE) Consulting Services - Specialized Expertise

3) Goods & Supplies: This includes uniforms and other clothing materials or goods ordered in bulk such as ammunition.

Denoted in report as:

- (GS) Goods & Supplies

4) Fleet & Equipment: This includes police cruisers and other police vehicles as well as specialized equipment not including information technology.

Denoted in report as:

- (FE) Fleet & Equipment

5) Facilities & Construction: This includes any construction, betterments, and maintenance contracts as well as furniture purchases.

Denoted in report as:

- (FC) Facilities & Construction

6) Information & Technology: This includes all information & technology infrastructure, software applications and annual maintenance costs.

Denoted in report as:

- (IT) Information & Technology

Amendments: Amendments are an increase in the scope of an approved contract, which is unanticipated.

Denoted in report as:

- (A) Amendment
 - (A3) Amendment - > \$50,000 and 50% of original contract
- and will be hyphenated in the type column based on the service purchased (i.e., A-GS or A3-IT)

Follow-on Contract: This differs from an amendment in that the original contract recognized the fact that it is likely that the initial defined contract scope may be expanded to include a number of related phases that are either included in the tender document, or are customary to the work assignment. Rates charged for follow-on contracts must be based on those rates proposed by the service provider in the original competitive bid.

Denoted in report as:

- (F) Follow-on Contract
- and will be hyphenated in the type column based on the service purchased (i.e., F-GS or F-IT)

Detail Listing of Contracts Under Delegated Authority for the Current Quarter

PO#	VENDOR	DESCRIPTION	TYPE	AMOUNT
45088261	CAMPBELL FORD SALES LTD	To supply and deliver twelve (12), 2020 Ford Police Utility AWD vehicles in white, blue and black to the Ottawa Police Service.	FE	465,246.72
45087968	CAMPBELL FORD SALES LTD	To supply and deliver six (6) 2020 Ford Police Utility AWD White and one (1) 2020 Ford Police Utility Hybrid AWD White to the Ottawa Police Service.	FE	278,140.61
45088388	NOVA NETWORKS	Supply and deliver one hundred-fifty (150) Desktop computers, cabinet tower stands and one hundred-twenty (120) Laptops for Ottawa Police Service.	IT	248,830.68
45088393	ADVANCED BUSINESS INTERIORS LTD	Supply, deliver and install various Haworth office furniture systems.	FC	247,233.86
45088372	KATHY MURRAY	Provide Professional Financial Advisory Services as the Chief Finance Officer for Ottawa Police Service for a six (6) month period.	PE	95,247.36
45088088	NOVA NETWORKS	To supply and deliver twenty (20) tablets to the Ottawa Police Service.	IT	67,698.89
45087973	PRICE WATERHOUSE COOPER LLP	Professional services of an Architect and Implementation Specialist to support the migration of on-premise software and development environments.	CE	52,202.88
45088205	WATERHOUSE EXECUTIVE SEARCH	To provide Professional Executive Search and Specialized Recruitment Services for two positions: Director of Facilities, Planning and Project Delivery and a Senior Project Manager, Capital Projects for the Ottawa Police Service.	PE	47,041.40
			Total	1,501,642

Note 1: Names of IT vendors are not disclosed for security reasons.

Summary by Type of Contracts Under Delegated Authority for the Current Quarter

Type	Amount
Fleet & Equipment	743,387
Information & Technology	316,530
Facilities & Construction	247,234
Professional Services	142,289
Consulting Services	52,203
Goods & Supplies	0
Total	1,501,642