

**Report to
Rapport au:**

**Ottawa Board of Health
Conseil de santé d'Ottawa
21 June 2021 / 21 juin 2021**

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**Submitted by
Soumis par:**

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2021-OPH-PCS-0004

**SUBJECT: 2021 OPERATING AND CAPITAL BUDGET Q1 – BOARD OF HEALTH
FOR THE CITY OF OTTAWA HEALTH UNIT STATUS REPORT**

**OBJET: RAPPORT D'ÉTAPE SUR LE BUDGET DE FONCTIONNEMENT ET
D'IMMOBILISATIONS 2021 DU T1 DU CONSEIL DE SANTÉ POUR LA
CIRCONSCRIPTION SANITAIRE DE LA VILLE D'OTTAWA**

REPORT RECOMMENDATION

That the Board of Health for the City of Ottawa Health Unit receive the 2021 Q1 operating and capital budget status reports for information.

RECOMMANDATION DU RAPPORT

Que le Conseil de santé de la circonscription sanitaire de la Ville d'Ottawa prenne connaissance du rapport d'étape sur le budget de fonctionnement et d'immobilisations du T1 2021.

BACKGROUND

The purpose of this report is to present to the Ottawa Board of Health the first quarter operating and capital budget results for Public Health Programs. Ottawa Public Health (OPH) management actively reviews quarterly results to ensure that their respective spending and revenue are not indicative of any underlying issues needing to be highlighted or addressed.

The 2021 operating budget first quarter results present actual year-to-date revenues and expenditures against the amounts budgeted for the corresponding period. The capital report provides a listing of the capital projects, the authorized expenditure budgets, along with the actual expenditures and commitments incurred to date.

DISCUSSION

Document 1 provides operating budget details on first quarter results for the various Ontario Public Health Standards. Financial information is presented by program.

Document 2 provides compensation information showing the actual salary, benefits and overtime costs incurred by OPH during the corresponding period.

Document 3 provides budget adjustment and transfer information made in the first quarter of 2021 through delegated authority given to the Medical Officer of Health (MOH).

Document 4 provides a listing of the capital projects in progress and their status as of March 31, 2021.

Q1 Operating Results

The year-to-date budget figures are prepared on a calendarized basis. Service Areas have allocated their 2021 budgets on a monthly and quarterly basis, established primarily on experience.

Based on the results to March 31, 2021, OPH is projecting an over expenditure for the current fiscal year as a result of extraordinary costs related to COVID response and vaccine program and an overall balanced budget with the assumption that the Province will provide full funding for these costs.

The mass vaccination campaign, the increase in COVID-19 cases (Jan – 3,194; Feb – 1,408; March – 2,657) and the corresponding case management efforts contributed to higher than anticipated expenditures. While addressing another surge of COVID-19

cases, OPH initiated the Vaccine Program in the first quarter of 2021. The setup of mass vaccination and pop-up clinics and the logistics around the vaccine campaign contributed to the upscale of the number of staff and staff related costs, such as compensation, personal protective equipment, software licenses.

The extent of the over expenditure and any potential shortfall will be determined by the length of the vaccine program, the continued COVID-19 response and the amount of provincial funding available to offset the extraordinary costs. The Q2 Status Report will provide further updates and a year-end forecast.

Table 1 outlines Q1 2021 expenditures and revenues by program and the year-to-date budget status.

Table 1 - Summary of Q1 2021 Results

	Net Expenditures (\$000)	Revenue (\$000)	YTD Net Surplus / (Deficit) (\$000)
MOH - Public Health Standards and Programs	27,438	27,438	0
MCCSS - Healthy Babies Healthy Children	1,111	1,111	0
City and Miscellaneous Programs	1,987	1,987	0
Ottawa Public Health	30,536	30,536	0

Q1 Compensation Results

Document 2 shows the operating status for OPH compensation expenditures up to March 31, 2021. The current financial information shows OPH has spent 31% of its compensation budget during the first quarter of 2021 operations and overspent its overtime budget by \$0.4M. The increased compensation costs are directly related to the COVID-19 pandemic response and the need to scale up the operations in support of the COVID-19 Vaccine Program by increasing overtime requirements, onboarding new casual staff in various capacities and not meeting vacancy allowance targets incorporated in the approved budget.

Budget Adjustment and Transfers

A summary of the budget adjustments and transfers made in the first quarter of 2021, through the delegated authority given to the MOH, is provided in Document 3. The Board of Health's Delegation of Authority By-law requires the reporting of these transactions for information purposes

Q1 Capital Projects

Document 4 provides a list of provincially funded capital projects. The list identifies the total approved budget authority, expenditures as of March 31, 2021, and contractual obligations as of March 31, 2021. The total capital works in progress is \$2.3 million, of which \$2.1 million is uncommitted to date.

Provincial Funding Update

On March 24 the provincial government delivered its [budget](#). The 2021 budget focuses on health, Ontario's economy, and economic recovery for people and businesses. The government announced a total investment of \$16.3 billion to protect people's health, including more than \$1 billion available for a provincewide vaccination plan and \$2.3 billion for testing and contact tracing.

The Ministry has also provided all health units with an assurance that there will be a process to request reimbursement of 2021 COVID-19 Extraordinary Costs.

To date, no further details on the allocation of funds to OPH have been received. The 2021 formal funding letter has also not yet been received.

RURAL IMPLICATIONS

There are no rural implications associated with this report

CONSULTATION

The purpose of this report is administrative in nature and therefore no public consultation is required.

LEGAL IMPLICATIONS

There are no legal impediments to receiving the information in this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this information report.

FINANCIAL IMPLICATIONS

As outlined in the report.

ACCESSIBILITY IMPACTS

There are no accessibility implications associated with this report.

TERM OF COUNCIL PRIORITIES

There are no term of council priorities associated with this report.

SUPPORTING DOCUMENTATION

Document 1: Ottawa Public Health 2021 1st Quarter Operating Status Report

Document 2: Ottawa Public Health 2021 1st Quarter Compensation Status Report

Document 3: Ottawa Public Health 2021 1st Quarter Budget Adjustments & Transfers

Document 4: Ottawa Public Health 2021 1st Quarter Capital Status Report

DISPOSITION

This report is provided for information.