

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**27 January 2020 / 27 janvier 2020**

**Submitted by / Soumis par:**

**Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa**

**Contact Person / Personne ressource:**

**Jeff Letourneau, Chief Administrative Officer / Agent administratif principal  
*letourneauj@ottawapolice.ca***

**SUBJECT: RE-APPOINTMENT OF SPECIAL CONSTABLES - CARLETON  
UNIVERSITY**

**OBJET: RENOUELEMENT DE MANDAT DES AGENTS DE SÉCURITÉ  
SPÉCIAL : UNIVERSITÉ CARLETON**

**REPORT RECOMMENDATIONS**

That the Ottawa Police Services Board approve the re-appointments of Carleton University employees, Kyle GALLINGER, Alicia POOLE and Richard SABOUIN, as Special Constables pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.

**RECOMMANDATIONS DU RAPPORT**

Que la Commission de services policiers d'Ottawa approuve le renouvellement du mandat des employés de l'Université Carleton, les agents spéciaux Kyle GALLINGER, Alicia POOLE et Richard SABOUIN, en application de l'article 53 de la Loi sur les services policiers, et conformément aux conditions énoncées dans le formulaire d'approbation de nomination ci-joint.

**BACKGROUND**

In May 1996, the Ottawa Police Service Executive and Carleton University administration approved the program for the Carleton University Special Constable Services. This appointment would enable the Carleton University Special Constables to

supplement the duty of law enforcement provided by the Ottawa Police Service (OPS) in respect to Campus Safety. This appointment would be for a period of five years.

The initiative was based on the desire to continually improve the delivery of policing services to the residents of the City of Ottawa by capitalizing on the existing cooperation between the OPS and Carleton University. The opportunity existed to build on the interoperability of the two services and the goodwill gained.

To ensure that these employees can carry out their assigned duties, applications are made to the Ministry of the Solicitor General to have them appointed as Special Constable pursuant to Section 53 of the *Police Services Act*. The Ottawa Police Services Board appoints the Carleton University employees as Special Constables upon approval by the Ministry. The appointments are valid for five years.

## **DISCUSSION**

Approval has been obtained from the Ministry of the Solicitor General for the appointment of these Carleton University employees as Special Constables. Pursuant to Section 53 of the *Police Services Act*, upon receipt of the Ottawa Police Services Board appointment of their status, the Special Constables will be required to undertake the Oath of Office and the Oath of Secrecy by the Chief of Police.

## **CONSULTATION**

N/A

## **FINANCIAL IMPLICATIONS**

N/A

## **SUPPORTING DOCUMENTATION**

Document 1: Approval of Appointment Form

## **CONCLUSION**

The OPS is fortunate to have an excellent working relationship with Carleton University. The approval of Special Constable status for these Carleton University employees will enable them to undertake the full scope of their duties.