

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

27 January 2020 / 27 janvier 2020

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

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SUBJECT: APPOINTMENT OF SPECIAL CONSTABLES - OTTAWA POLICE SERVICE

OBJET: NOMINATION D'AGENTS SPÉCIAUX - SERVICE DE POLICE D'OTTAWA

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the appointments of Ottawa Police Service employees, Thomas ASH, Kayla BISAILLION, Melissa CABLE and Robert MCNALLY, as Special Constables pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.

RECOMMANDATIONS DU RAPPORT

Que la Commission des services policiers d'Ottawa approuve les nominations des employés du service de police d'Ottawa, Thomas ASH, Kayla BISAILLION, Melissa CABLE et Robert MCNALLY, à titre d'agents de sécurité spéciaux en application de l'article 53 de la Loi sur les services policiers, conformément aux conditions énoncées dans le formulaire d'approbation de nomination ci-joint.

BACKGROUND

These Ottawa Police Service employees have been hired as Special Constables and are assigned to the Central Cellblock and Prison Care unit. The appointment ensures that these employees can carry out their assigned duty as Special Constables. An

application is made to the Ministry of the Solicitor General to have them appointed as Special Constables pursuant to Section 53 of the *Police Services Act*. The Ottawa Police Services Board appoints the employees as Special Constables upon approval by the Ministry for a five-year period or until the appointee is no longer in the employ of the Ottawa Police Service (OPS). Upon the termination of employment, the OPS advises the Ministry to terminate the appointment.

DISCUSSION

Approval has been obtained from the Ministry of the Solicitor General for the appointment of these Ottawa Police Service employees as Special Constable. Pursuant to Section 53 of the *Police Services Act*, upon receipt of the Ottawa Police Services Board appointment of their status, the Special Constable will be required to undertake the Oath of Office and the Oath of Secrecy by the Chief of Police.

CONSULTATION

N/A

FINANCIAL IMPLICATIONS

N/A

SUPPORTING DOCUMENTATION

Document 1: Approval of Appointment Form

CONCLUSION

The appointment of Special Constable status is required in order for OPS employees working in our Court Security area and as Document Servers to undertake the full duties and responsibilities assigned to them as Special Constables with the OPS.