

OTTAWA POLICE SERVICES BOARD

**POLICY & GOVERNANCE COMMITTEE MEETING**

20 June 2016, 12:00 p.m.  
Heritage Boardroom, Ottawa City Hall

Committee Members: C. Nicholson (Chair), L.A. Smallwood, T. Tierney

Present: Board members C. Nicholson and L.A. Smallwood, Chief C. Bordeleau, Director General D. Frazer, Deputy Chief E. Keeley, Deputy Chief J. Skinner, Inspector M. Patterson, Director J. Steinbachs, Ms. L. Fenton, Solicitor D. White, Executive Director W. Fedec

CONFIRMATION OF AGENDA

**That the Policy and Governance Committee confirm the Agenda for the 20 June 2016 meeting.**

CARRIED

CONFIRMATION OF MINUTES

**That the Policy and Governance Committee confirm the Minutes from the meeting on 03 June 2016.**

CARRIED

BUSINESS ARISING FROM MINUTES

There was no business arising from the previous minutes.

ITEMS OF BUSINESS

1. DRAFT BOARD POLICY CR-18: COLLECTION OF IDENTIFYING INFORMATION IN CERTAIN CIRCUMSTANCES – PROHIBITION AND DUTIES
  - Draft Committee report to Board, draft policy and Chief's Memo

This draft policy was first presented to the Committee at its last meeting on June 3, 2016 and was presented again with minor amendments for the Committee's endorsement prior to it being submitted to the Board for approval. The following matters were clarified:

- The memo from the Chief will be issued as a separate report rather than as an attachment to the report from the Policy & Governance (P&G) Committee.

- The Committee agreed to endorse the four optional bullets (m to p) in the Reporting Requirements section of the policy with the addition of the words “where feasible” at the beginning of bullet ‘m’.
- The Chief’s report will be accompanied by a presentation at the Board meeting.

**That the Policy & Governance Committee recommend that the Ottawa Police Services Board approve the Collection of Identifying Information in Certain Circumstances Policy with the amendment to bullet 16 (m) identified above.**

CARRIED as amended

2. TRAFFIC STOP RACE DATA COLLECTION PROJECT  
- verbal report

Chief Bordeleau and Ms. L. Fenton, Project Manager, updated the Committee on timelines for the release of the York Research Team’s report on the Traffic Stop Race Data Collection Project (TSRDCP) that was conducted between June 2013 and June 2015 as the result of Minutes of Settlement between the Board and the Ontario Human Rights Commission. The role of the Board was discussed in relation to the public release of the report this fall and associated consultation and engagement. It was agreed a memo would be sent to Board members and a report will be submitted from the Chief to the Board at the July Board meeting on this subject.

**That the Policy & Governance Committee receive this report for discussion and information.**

RECEIVED

3. BOARD COMMITTEES: REVIEW  
- Draft Committee report to Board

Procedures related to the Board’s committee meetings were discussed at the last P&G Committee meeting. The Committee’s recommendations from that meeting were incorporated into a draft report for review and endorsement prior to being submitted to the Board for approval. There were no amendments.

**That the Policy & Governance Committee recommend that the Ottawa Police Services Board approve the recommendations contained in the draft report.**

CARRIED

OTHER BUSINESS

There were no other items of business.

#### PARKING LOT ITEMS

There were no items added to the Parking Lot at this meeting.

#### NEXT MEETING

To be determined.

#### ADJOURNMENT

The meeting adjourned at 12:50 p.m.

DRAFT