

**Report to
Rapport au:**

**Council
Conseil
24 May 2017 / 24 mai 2017**

**Submitted on May 19, 2017
Soumis le 19 mai 2017**

**Submitted by
Soumis par:
Council Coordinator / Coordinatrice du Conseil**

**Contact Person
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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2016-CCS-OCC-0008

**SUBJECT: STATUS UPDATE – COUNCIL INQUIRIES AND MOTIONS FOR THE
PERIOD ENDING MAY 19, 2017**

**OBJET: RAPPORT DE SITUATION – DEMANDES DE RENSEIGNEMENTS ET
MOTIONS DU CONSEIL POUR LA PÉRIODE SE TERMINANT LE 19
MAI 2017**

REPORT RECOMMENDATIONS

That Council receive this report for information.

RECOMMANDATIONS DU RAPPORT

Que le Conseil municipal prenne connaissance de ce rapport.

BACKGROUND

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Council for information.

DISCUSSION

As per the process approved by Council, this report includes the status of any outstanding inquiries, and integrates the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk and Solicitor's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

As of May 19, 2017 there is one outstanding City Council Inquiry, as set out in Document 1. The departmental list of outstanding motions and directions to staff is attached as Document 2.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a city-wide report

ADVISORY COMMITTEE(S) COMMENTS

As this report is administrative in nature, no comments were received from Advisory Committees.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report, as it is for information only.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – List of outstanding Council Inquiries as of May 19, 2017

Document 2 - Departmental Report on Outstanding Motions and Directions as of May 19, 2017

DISPOSITION

The Council Coordinator will continue to track all formal inquiries made at Council meetings and departmental staff will continue to track motions and directions to staff, the status of which will be reported to Council on a bi-monthly basis.