



Ottawa Police Services Board

MINUTES 11

Monday, 26 October 2015, 5:00 p.m.

Champlain Room, 110 Laurier Avenue West, Ottawa

Present: Councillor E. El-Chantry (Chair), Councillor J. Harder, C. Nicholson, L.A. Smallwood, Councillor T. Tierney, S. Valiquet

Regrets: J. Durrell (Vice Chair)

CONFIRMATION OF AGENDA

That the Ottawa Police Services Board confirm the Agenda of the 26 October 2015 meeting.

CONFIRMED

CONFIRMATION OF MINUTES

That the Ottawa Police Services Board confirm the Minutes of the 28 September 2015 meeting.

CONFIRMED

INQUIRIES

There were no inquiries.

ITEMS OF BUSINESS

1. CHIEF'S VERBAL REPORT

Chief Bordeleau reported on the following items (*a copy of the Chief's verbal report will be kept on file with the Board's Executive Director and is available online at ottawapoliceboard.ca*):

- Recent Passing of Two Retired Members
- October 22 Commemorative Ceremony
- Violent crimes
 - Shooting on Montreal Road
 - Robbery/Stabbing near Hunt Club Rd/Lorry Greenberg Drive
 - Stabbing on Cedarwood Drive
- Successful Robbery Investigations
- Marihuana Grow Eradication Program
- Operation Northern Spotlight IV
- Payroll Transition to City
- Thomas G. Flanagan S.C. Scholarship Award
- Mouth Swab Clinic in Honour of Retired Sgt. Wayne Niemi
- Fire Prevention Week Opening Ceremony 2015
- Ottawa Police Android Application
- Upcoming Events
 - United Way Launch
 - Let's Chat: Priorities 2016-2018 Business Plan
 - Crime Prevention Week November 1-7
 - OPS Gala.

That the Ottawa Police Services Board receive this report for information.

RECEIVED

2. NATIONAL CAPITAL AREA CRIME STOPPERS - SEMI-ANNUAL UPDATE
Presentation from R. McMullen, President, National Capital Area Crime Stoppers

Mr. McMullen thanked the Board for the opportunity to present their progress on a semi-annual basis. He introduced several volunteers who were in attendance. (*A copy of the presentation is on file with the Board's Executive Director.*) The presentation covered the following topics:

- Board Governance
- Statistics
- Community Outreach

- Partner Update
- Media Update
- Financial Update.

Chair El-Chantiry thanked Mr McMullen, the Board and volunteers who have helped move the program forward in the past few years.

Acting Chief Keeley congratulated Crime Stoppers for the great strides they have made in raising their profile; the success is seen by the results and stability of the program.

Member Harder inquired if Jail and Bail would be returning as a Crime Stoppers fundraiser, as it was fun and brought much awareness to the program. Mr. McMullen indicated that this is scheduled to be discussed.

Member Tierney thanked the Crime Stoppers volunteers for coming out to the recent event held on Jasmine Crescent.

Member Valiquet spoke to the good work that was done between Crime Stoppers and the Vanier BIA, of which she was formerly the Executive Director. She wondered if any other BIAs in the city have called upon and used their services. Mr. McMullen responded that not all BIAs are taking advantage of their services.

Member Harder suggested that all BIAs would benefit from a presentation. Chair El-Chantiry stated he is City Council's representative to the Ottawa Council on BIAs and he thought they would welcome a Crime Stoppers presentation. He indicated he would be in touch with Mr. McMullen.

That the Ottawa Police Services Board receive this presentation for information.

RECEIVED

3. APPOINTMENT OF SPECIAL CONSTABLES – CARLETON UNIVERSITY
Chief's report
-

That the Ottawa Police Services Board approve the appointment of the individuals listed in Annex A as Special Constables pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment form.

CARRIED

4. BOARD POLICIES: REVIEW
Executive Director's report

Chair El-Chantiry pointed out one policy that was reviewed this year was inadvertently omitted from the report. Policy CR-15: Occupational Health and Safety, was reviewed and no changes were recommended.

That the Ottawa Police Services Board approve the policy amendments contained in this report.

CARRIED

5. OTTAWA POLICE SERVICE INITIATIVE UPDATE : INTEGRATED
OPERATING MODEL
Chief's report
Presentation

Acting Chief Keeley introduced Deputy Chief Skinner, who has been managing the Service Initiative (SI), and who would be leading the presentation with assistance from Acting Superintendent M. Ford and Ms. J. Wright, Program Manager. *(A copy of the presentation is on file with the Board's Executive Director.)*

Following the presentation Chair El-Chantiry thanked D/C Skinner and her team for all their hard work and for making themselves available to meet with Board members individually to discuss the project and answer questions.

The following matters were raised and responded to:

- The Board recently approved the outsourcing for the single point of access at the court house. As a result the OPS realized three full time equivalents.
- Speaking to cost recovery, police services are restricted in what can be recovered beyond immediate costs. Generally, they have been recovering what the officers are paid and overhead costs as the Service is not able to make money within its legislative framework. There are certain limitations in terms of what police services can include in cost recovery, however, there has been increased flexibility over the years as to what constitutes total cost.
- The SI project is currently at a high level and until they get into the more detailed work they cannot determine any other examples of outsourcing

opportunities. Staff are connecting with other police agencies across the country and are looking at every new way of doing business.

- The OPS has developed an Alternative Service Delivery Strategy that looks at how service must be provided. It will have criteria and a scoring mechanism to ensure all business cases are evaluated on the same basis.
- The business case for overhead charges is currently being reviewed and should any changes be required they will be brought to the Board in Q1 2016.
- School Resource Officers (SRO) have a role to play in this new environment. They are part of the fully integrated front line deployment. Their knowledge assists in keeping front line patrol officers informed and focused on specific needs.
- The police records checks service falls under the administrative area of the organization and is not part of the SI. In order to improve this service, a new online application will be launched in Q2 of 2016. Members applauded this initiative and hoped that a presentation would be made to the Board before the launch.
- Member Smallwood asked if the paid duty officer rate being charged includes the numerous other costs that are not salary such as pensions, benefits, training costs, vehicle and equipment costs. It was clarified that paid duty overhead costs include officer and supervisor's time and time for the individuals in the paid duty group (a clerk, a staff sergeant and an inspector who supervises 1500 paid duty contracts). These costs represent approximately 25% of the costs on top of the officer's salary. Member Smallwood stated he would like to see the total cost with all costs factored in, including things like pensions and benefits.
- Approximately 84% of the police service budget relates to salary and this split in the budget continues to grow.
- The performance management framework formed part of the SI at the outset, however, it has since been given back to the Planning, Performance and Analytics Unit. The framework is an overall organizational score card which will be broken down into divisions and sections, including individual members. All measurements will be linked to the control centre which will be technology driven. The dashboards will determine where problems exist. This framework will provide a way to make individuals accountable for the jobs that need to be done.
- The new districting model will provide a picture of where service requests are and identify where resources need to be allocated. There have been many changes since the last redistricting was completed and the City continues to grow.

That the Ottawa Police Services Board receive this report and presentation for information.

RECEIVED

6. 2016 BUDGET DIRECTIONS AND TIMETABLE
Chief's report
-

That the Ottawa Police Services Board:

- 1. Direct staff to prepare the 2016 Draft Operating and Capital Budgets based on a 1.75% tax increase and an estimated 1.3% increase in taxes resulting from growth in assessment base.**
- 2. Approve the 2016 budget review and approval timetable.**

CARRIED

7. PUBLIC CONSULTATION POLICY : ANNUAL REPORT
Chief's report
-

That the Ottawa Police Services Board receive this report for information.

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8. PERFORMANCE REPORT: THIRD QUARTER 2015
Chief's report
-

That the Ottawa Police Services Board receive this report for information.

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9. WORKFORCE MANAGEMENT REPORT: THIRD QUARTER 2015
Chief's report
-

That the Ottawa Police Services Board:

- 1. Approve the appointment of the sworn officers identified in Annex B.**

CARRIED

- 2. Receive this report for information.**

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10. COMPLAINTS REPORT - PART V – *POLICE SERVICES ACT* – THIRD
QUARTER 2015
Chief's report
-

That the Ottawa Police Services Board receive this report for information.

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11. REPORT ON SPECIAL INVESTIGATIONS UNIT INVESTIGATION
Chief's report
-

That the Ottawa Police Services Board receive this report for information.

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12. LEGAL SERVICES REPORT: THIRD QUARTER 2015
Chief's report
-

That the Ottawa Police Services Board receive this report for information.

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13. BOARD MONITORING REQUIREMENTS STATUS REPORT: THIRD QUARTER 2015
Chief's report
-

That the Ottawa Police Services Board receive this report for information.

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14. OUTSTANDING BOARD INQUIRIES & MOTIONS: OCTOBER 2015
Executive Director's report
-

That the Ottawa Police Services Board receive this report for information.

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15. LETTERS OF COMMENDATION
Chief's report
-

That the Ottawa Police Services Board receive this report for information.

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COMMUNICATIONS

- a) TAXI INDUSTRY IN NIAGARA
- Letter dated 13 October 2015 from A. Petrowski, Vice Chair, Regional Municipality of Niagara Police Services Board to The Honorable S. Del Duca, Minister of Transportation
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That the Ottawa Police Services Board receive this communication for information.

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CONSIDERATION OF MOTION TO MOVE IN CAMERA

Moved by J. Harder

That the Ottawa Police Services Board adjourn the public portion of its meeting to move In Camera to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the *Police Services Act*.

CARRIED

ADJOURNMENT

The meeting adjourned at 6:20 p.m.

W. Fedec
Executive Director

E. El-Chantiry
Chair