

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

25 January 2021 / 25 janvier 2021

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

**Jeff Letourneau, Chief Administrative Officer / Agent administratif principal
*letourneauj@ottawapolice.ca***

SUBJECT: RE- APPOINTMENT OF SPECIAL CONSTABLES: OTTAWA POLICE SERVICE

OBJET: LE RENOUVELLEMENT DE NOMINATIONS D'AGENTS SPÉCIAUX : SPO

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the re-appointments of Ottawa Police Service employees, Sebastien CASTONQUAY, Carlos OLIVERA, and Morgan WYCHE, as Special Constables pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.

RECOMMANDATIONS DU RAPPORT

Que la Commission des services policiers d'Ottawa approuve le renouvellement de nominations des employés du service de police d'Ottawa, Sebastien CASTONQUAY, Carlos OLIVERA, et Morgan WYCHE, à titre d'agents de sécurité spéciaux en application de l'article 53 de la *Loi sur les services policiers*, conformément aux conditions énoncées dans le formulaire d'approbation de nomination ci-joint.

BACKGROUND

These Ottawa Police Service (OPS) employees have been hired as Special Constables and are assigned to the Central Cellblock and Prison Care Unit. The re-appointment ensures that these employees can carry out their assigned duty as Special Constables.

An application is made to the Ministry of the Solicitor General to have them appointed as Special Constables pursuant to Section 53 of the Police Services Act. The Ottawa Police Services Board (Board) appoints the employees as Special Constables upon approval by the Ministry for a five-year period or until the appointee is no longer in the employ of the OPS. Upon the termination of employment, the OPS will advise the Ministry to terminate the appointment.

DISCUSSION

Approval has been obtained from the Ministry of the Solicitor General for the re-appointment of these OPS employees as Special Constables.

SUPPORTING DOCUMENTATION

Document 1: Sample Approval of Appointment Form

CONCLUSION

The appointment of Special Constable status is required for OPS employees working in our court security area and as document servers to undertake the full duties and responsibilities assigned to them as Special Constables with the OPS.