

**Report to / Rapport au:**

**Ottawa Public Library Board  
Conseil d'administration de la Bibliothèque publique d'Ottawa**

**May 12, 2020 / 12 mai 2020**

**Submitted by / Soumis par:**

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**File Number: OPLB-2020-0505**

**SUBJECT: Ottawa Public Library 2019 Annual Report**

**OBJET: Rapport annuel 2019 de la Bibliothèque publique d'Ottawa**

**REPORT RECOMMENDATION**

**That the Ottawa Public Library Board receive this report for information.**

**RECOMMANDATION DU RAPPORT**

**Que le Conseil d'administration de la Bibliothèque publique d'Ottawa prenne connaissance de ce rapport à titre d'information.**

**BACKGROUND**

The Ottawa Public Library (OPL) Board is required to prepare a comprehensive report every 12 months on the OPL activities throughout the preceding year.

In addition, in November 2016, City Council approved a staff report titled: "2014-2018 Mid-term Governance Review" (ACS2016-CCS-GEN-0024), setting out the required format for the annual reports of the City's Agencies, Board, and Commissions. As an agency of the City, annual reports are to be in the form of a written e-document and

include the following: the mandate of the OPL, strategic directions, annual highlights, and a financial statement.

## **DISCUSSION**

Aligned with the approved OPL Board Strategic Directions and Priorities, the 2019 annual report shares highlights of the many accomplishments and outcomes throughout the past year. It includes details on the OPL leadership team, community partnerships, as well as relevant statistics and financial information (note: the annual report does not represent the official annual financial report which is issued separately pending the annual audit). Staff confirm that the 2019 Annual Report adheres to format requirements of the City of Ottawa.

The complete English and French report is available on the Ottawa Public Library website and distributed upon request. See enclosed links.

(English): <https://bibliootawalibrary.ca/en/2019-annual-report>

(French): <https://bibliootawalibrary.ca/fr/rapport-annuel-2019>

## **CONSULTATION**

Input was received from management and employees.

## **LEGAL IMPLICATIONS**

There are no legal impediments to receiving this report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with this report.

## **FINANCIAL IMPLICATIONS**

There are no direct financial implications associated with this information report.

## **ACCESSIBILITY IMPACTS**

The Annual Report is produced in e-document format as per the City of Ottawa format requirements. It is available in alternative formats upon request.

## **TECHNOLOGY IMPLICATIONS**

There are no technology implications associated with this report.

## **BOARD PRIORITIES**

This report is prepared in adherence with OPL Board Policy OPLB-010 CEO Reporting and Board Monitoring.

## **DISPOSITION**

Upon receipt by the OPL Board, staff will work with the OPL Board Chair to issue the annual report to members of Council, and subsequent public promotion.