

**Report to  
Rapport au:**

**Ottawa Board of Health  
Conseil de santé d'Ottawa  
3 November 2016 / 3 novembre 2016**

**Submitted on October 27, 2016  
Soumis le 27 octobre 2016**

**Submitted by  
Soumis par:  
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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2016-OPH-SSB-0006**

**SUBJECT: 2017 OTTAWA BOARD OF HEALTH MEETING SCHEDULE**

**OBJET: HORAIRE DES RÉUNIONS DU CONSEIL DE SANTÉ D'OTTAWA  
POUR L'ANNÉE 2017**

#### **REPORT RECOMMENDATIONS**

**That the Board of Health for the City of Ottawa Health Unit approve the 2017 meeting schedule, as outlined in this report.**

#### **RECOMMANDATIONS DU RAPPORT**

**Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa approuve l'horaire des réunions de 2017 tel que décrit dans le présent rapport.**

## **BACKGROUND**

The purpose of this report is to set out the meeting dates for 2017 and to ensure that Board members can make the appropriate arrangements in their calendars. Section 8(1)(a) of the *Procedure By-law* (By-law No. 2011-1) for the Ottawa Board of Health states that the regular meetings of the Board be held at 5:00 pm on the third Monday of the month, unless otherwise changed by the Board.

## **DISCUSSION**

It is expected that in 2017 the Board will meet six times. As a result, regular Board meetings have been scheduled to enable timely decision-making on the following dates in 2017.

- February 13, 2017
- April 10, 2017
- June 19, 2017
- September 18, 2017
- November 20, 2017
- December 11, 2017

Section 10 of the *Procedure By-law* (By-law No. 2011-1) for the Ottawa Board of Health states that the regular meetings of the Board shall be held in the Champlain Room at Ottawa City Hall or at such other place as is specified in the agenda. If the need arises for a Special Meeting of the Board of Health, one may be called, as outlined in section 14 of the *Procedural By-law*.

## **RURAL IMPLICATIONS**

There are no rural implications associated to this report.

## **CONSULTATION**

The purpose of this report is administrative in nature and therefore no public consultation is required.

## **LEGAL IMPLICATIONS**

There are no legal impediments to implementing the recommendation in this report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated to this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **ACCESSIBILITY IMPACTS**

There are no accessibility impacts associated with this report.

## **DISPOSITION**

Ottawa Public Health staff will arrange Board of Health meetings for 2017, as per the meeting schedule adopted by the Board.