

OTTAWA POLICE SERVICES BOARD  
**FINANCE AND AUDIT COMMITTEE MEETING**

MINUTES 5

13 February 2017, 1:00 p.m.  
Honeywell Room, 2<sup>nd</sup> floor, Ottawa City Hall

Present: Chair: E. El-Chantiry  
Members: J. Durrell, L.A. Smallwood  
Others: Police Chief C. Bordeleau, Deputy Chief J. Skinner,  
Director General D. Frazer, Chief Information Officer D. Steeves, K.  
Poulton (Gartner), Chief Financial Officer J. Letourneau, Finance  
Director W. Salem, Executive Director W. Fedec, Executive  
Director-Designate K. Ferraro

CONFIRMATION OF AGENDA

Moved by L.A. Smallwood

**That the Finance and Audit Committee waive the Rules of Procedure in accordance with section 11 (3) of Procedure By-law No. 3 of 2014 in order to add to the Agenda an item on Board funding for the Boys and Girls Club of Ottawa.**

CARRIED

**That the Finance and Audit Committee confirm the Agenda of the 13 February 2017 meeting as amended.**

CARRIED as amended

CONFIRMATION OF MINUTES

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**That the Finance and Audit Committee confirm the Minutes from the 17 November 2016 meeting.**

CARRIED

BUSINESS ARISING FROM MINUTES

There was no business arising from the Minutes.

## ITEMS OF BUSINESS

### 1. INFORMATION MANAGEMENT / INFORMATION TECHNOLOGY (IM/IT) ROADMAP

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The Committee received a presentation on the Information Management / Information Technology (IM/IT) Roadmap (available online). Director General D. Frazer advised the Committee that a significant report is coming to the Board's February meeting that details a recommendation for the prime contractor, the award of the master contract, and request delegated authority for the Chief to approve sub-contracts. The presentation provided background information on current IM/IT challenges, the strategy of the Roadmap, key solution components, how the prime contractor was selected and their role, and timelines, costs, and benefits.

The Committee inquired about the following:

- Evidence-based decision making platforms: Director General D. Frazer clarified they would allow the Service to access data, both operational and corporate, in a quicker, more automated way. Member L.A. Smallwood inquired if this would translate into more transparency and Police Chief C. Bordeleau advised yes but respecting privacy and investigations.
- External Evaluation Team – Chief Information Officer D. Steeves advised the Committee that they would be tapping into external resources such as PhD researchers and members of CSIS and the federal government to serve on a sub-committee.

At 1:22 p.m., the Committee moved in-camera to discuss the six proposals received during the prime contractor selection process.

Moved by J. Durrell

**That the Ottawa Police Services Board adjourn the public portion of its meeting to move In Camera to discuss confidential items pertaining to the bids of the prime contractors in accordance with Section 35(4)(b) of the Police Services Act.**

CARRIED

At 1:30 p.m., the Committee re-convened into public session.

The Committee discussed the proposed delegated authority of the Chief with regards to the award of sub-contracts and mechanisms in place to help expenditures from escalating. The Committee agreed the Chief's authority limit should remain at the current limit, which is not to exceed \$500,000. Any contracts above the limit would require Board approval.

**That the Finance and Audit Committee receive this presentation for information.**

RECEIVED

## 2. 4<sup>TH</sup> QUARTER FINANCIAL REPORT UPDATE

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The Committee received a presentation on the 2016 Year End Financial Update (available online). D. Frazer noted this was the police service's first deficit in five years with the key issues being an increase in homicides and shootings, major events, and overtime usage.

The Committee inquired about measures in place to address overtime. D. Frazer noted that the police service is expecting a reduction in overtime on the frontline due to the implementation of the new deployment model. She advised they will have to wait until year-end to properly assess the impact of the restructuring. She also noted there have been more accountability measures put in place such as weekly monitoring.

There was also an inquiry regarding the deficit in the fiscal accounts, particularly pertaining to retirements. D. Frazer clarified this was due to a higher than expected number of retirements of pre-amalgamation Ottawa police officers.

D. Frazer advised the annual financial report will be presented at the March Board meeting. She also stated that a dashboard report on overtime could be brought to the Committee.

**That the Finance and Audit Committee receive this presentation for information.**

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## OTHER BUSINESS

### 3. FUNDING FOR THE BOYS AND GIRLS CLUB OF OTTAWA

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Police Chief C. Bordeleau advised the Committee that the police service is interested in continuing to provide funding for the Boys and Girls Club of Ottawa (BGCO). Grants cannot come out of their operating budget therefore the police service is looking to transfer \$50,000 to a Board account, to be provided to the BGCO as a yearly grant. C. Bordeleau advised a report will be coming to the Board on this matter.

Member L.A. Smallwood advised the BGCO is also looking to create a new facility and he would like the Board to contribute some funds from the auction proceeds account. He referenced a Board motion approved last year to have auction proceeds put into the Board's budget, with the intention of using some of it to fund a new clubhouse for the BGCO. Staff subsequently advised that due to a court order, there was no money in the auction proceeds account in 2016, and Member Smallwood inquired about that. C. Bordeleau indicated staff would review the background and report back to the Committee.

### NEXT MEETING

April 3, 2017, 10:00 a.m.

### ADJOURNMENT

The meeting adjourned at 2:23 p.m.