

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**23 April 2018 / 23 avril 2018**

**Submitted by / Soumis par:**

**Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa**

**Contact Person / Personne ressource:**

**Debra Frazer, Director General / directrice générale**

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**SUBJECT: APPOINTMENT OF SPECIAL CONSTABLE: OTTAWA POLICE  
SERVICE**

**OBJET: NOMINATION D'AGENT SPÉCIALE : SERVICE DE POLICE  
D'OTTAWA**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Services Board approve the appointment of Benjamin SPLIT, as Special Constable pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the Approval of Appointment form.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission de services policiers d'Ottawa approuve le nomination, à titre d'agent spéciale, Benjamin SPLIT en application de l'article 53 de la *Loi sur les services policiers* et conformément aux conditions énoncées dans le formulaire d'approbation de nomination.**

**BACKGROUND**

The employee has been hired as a Computer Forensic Examiner and is assigned to the Computer Forensic Unit. The appointment ensures that this employee can carry out his assigned duty as a Computer Forensic Examiner. An application is made to the Ministry of Community Safety and Correctional Services to have him appointed as a

Special Constable pursuant to Section 53 of the Police Services Act. The Board appoints the employee as a Special Constable upon approval by the Ministry for a five-year period or until the appointee is no longer in the employ of the Ottawa Police Service (OPS). Upon the termination of employment, the OPS advises the Ministry to terminate the appointment.

## **DISCUSSION**

The Board is being asked to approve this appointment as Special Constable in accordance with the above noted process.

Some of his responsibilities include conducting investigations that deal with computer technology. He will assist in the preparation and execution of search warrants, and conduct electronic search and seizure procedures.

Approval has been obtained from the Ministry of Community Safety and Correctional Services for the appointment of this OPS member as Special Constable.

## **SUPPORTING DOCUMENTATION**

Document 1. Approval of Appointment as Special Constable form

## **CONCLUSION**

The appointment of Special Constable status is required in order for this OPS employee working in our Computer Forensic Unit and to undertake the full duties and responsibilities assigned to them as a Computer Forensic Examiner with the OPS.