

**Report to
Rapport au:**

**Community and Protective Services Committee
Comité des services communautaires et de protection
17 October 2019 / 17 octobre 2019**

**Submitted on October 7, 2019
Soumis le 7 octobre 2019**

**Submitted by
Soumis par :
Councillor / Conseillère Jenna Sudds**

**Contact Person
Personne-ressource :
Councillor / Conseillère Jenna Sudds
613-580-2474, Jenna.Sudds@ottawa.ca**

Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2019-OCC-CPS-0002

SUBJECT: Donation of Surplus Ambulances

OBJET : Don d'ambulances supplémentaires

REPORT RECOMMENDATION

That Community and Protective Services Committee approve the donation of four ambulances to the Nunavut Association of Municipalities, as detailed in this report.

RECOMMANDATION DU RAPPORT

Que le Comité des services communautaires et de protection approuve le don de quatre ambulances à l'Association des municipalités du Nunavut, comme il est indiqué dans le présent rapport.

BACKGROUND

The City has donated decommissioned vehicles to non-profit organizations. For example, in 2014, the City donated a decommissioned ambulance to the Salvation Army of Ottawa ([ACS2014-CMR-CPS-0001](#)), and more recently, in March 2018, Community and Protective Services Committee approved the donation of a surplus trailer to the Bell Warriors Football Club Inc. ([ACS2018-CCS-CPS-0005](#)) and June 2018, the donation of a surplus stage to Richmond Agricultural Society ([ACS2018-CCS-CPS-0009](#)).

The Disposal of Fleet Vehicles and Equipment Policy sets out the various options for disposal of a unit of the municipal fleet. Once an item is declared surplus stock under section 41 of the Procurement By-law, the City considers the best disposal option with consideration of timing to prevent loss of value of the unit due to delays or seasonal market conditions. Under the Policy, donation is listed as a disposal option where the City may be requested to donate a surplus unit to a specific cause or institution. When a surplus unit is from the municipal vehicles and equipment under the responsibility of Fleet Services, the option for disposal is exercised under delegated authority by the Community and Protective Services Committee (CPSC). To consider such a request, the CPSC Chair must receive a written request to consider the donation and this report can act as the written request. The donation can then be carried out by staff per direction from the CPSC.

DISCUSSION

The City possesses decommissioned ambulances that have reached the end of their lifecycle for the Ottawa Paramedic Service. The ambulances have been returned to Fleet Services as surplus and it is within the City's interest to seize opportunities for efficient disposal of such assets to alleviate potential storage and maintenance needs. The value of one ambulance has been assessed at \$9,150.

The Nunavut Association of Municipalities has written to the City indicating their interest in receiving 15 surplus ambulances as a donation from the City so that they may continue use them for transportation purposes. The City does not have 15 ambulances for donation but will have four ambulances that can be donated in the timeframe required. This report seeks to inform the Chair of Nunavut Association of Municipalities' request and asks for the Committee's approval of the donation. The Nunavut Association of Municipalities is aware of the condition of the ambulance, including the need for maintenance and removal of all ancillary equipment. The Nunavut Association of Municipalities has agreed to enter into an agreement with the City under which it will

accept the four surplus ambulances on an “as is, where is and as seen” basis with no warranties either expressed or implied.

Transportation of vehicles is done by barge; therefore, the opportunity for transportation is limited to the Spring until approximately the beginning of August. Staff are seeking approval of the donation now so as vehicles are available and there is access to the barge, the vehicles can be donated.

RURAL IMPLICATIONS

There are no specific rural implications with the recommendation in this report.

CONSULTATION

Staff from Fleet Services and Emergency and Protective Services have been consulted in preparation of this report. The Nunavut Association of Municipalities has also been consulted further to their written request for the donation. The Association is in full understanding of the condition of the ambulances.

COMMENTS BY THE WARD COUNCILLOR(S)

The Councillor is in agreement.

LEGAL IMPLICATIONS

For the reasons set out below, there are no legal impediments to the implementation of the recommendation in this report.

Under Sections 106 and 107 of the Municipal Act, 2001, as amended, a municipality shall not dispose of at a nominal price or make a grant of any personal property of the municipality to a for-profit business.

As long as a donation under the Disposal of Fleet Vehicles and Equipment Policy is to a not-for-profit corporation, and is the interests of the municipality, there is no contravention of Section 106 or Section 107 of the Municipal Act, 2001, as amended.

On July 10, 2019 the Nunavut Department of Justice, Legal Registries Division, confirmed that the Nunavut Association of Municipalities is a registered non-profit society incorporated under the Societies Act, R.S.N.W.T. 1988, c. S-11, as amended, and is in good standing with the Corporate Registries with respect to the filing of annual returns.

The Nunavut Association of Municipalities has agreed to enter into an agreement with City under which they will accept the vehicles on an “as is where is and as seen” basis with no warranties either express or implied.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified with regard to this donation.

FINANCIAL IMPLICATIONS

Based on the research conducted by the Fleet Services Branch, the estimated residual value of four Ambulances is approximately \$36,600. (\$9,150 per Ambulance). The donation of this ambulance will result in lost revenue to the City that could have been realized through the sale of the vehicle.

ACCESSIBILITY IMPACTS

There are no accessibility implications associated with the recommendations in this report.

TERM OF COUNCIL PRIORITIES

This report does not directly link to a Term of Council priority but supports the general principle of Governance and Financial Sustainability.

DISPOSITION

Fleet Services, in consultation with Legal Services, will arrange for the donation of the surplus ambulance. The Manager, Fleet Services and Life Cycle Safety will undertake the finalization and execution of the Donation Agreement and any other relevant forms and documents, as required, to transfer ownership of the ambulance to the beneficiary organization. The exercise of the Committee’s delegated authority in approval of this donation will be reported to Council as part of the annual Fleet Replacement report.