



Ottawa Police Services Board

Minutes 6

Monday, 29 April 2019, 4:00 PM

**Champlain Room, 110 Laurier Ave. West
Krista Ferraro, Executive Director
(613) 560-1270
Krista.Ferraro@ottawa.ca**

Present: Councillor D. Deans (Chair), L.A. Smallwood, (Vice Chair), A. Blaustein, Councillor K. Egli, Councillor C. Meehan, D. Nirman, S. Valiquet

Simultaneous interpretation in both official languages is available for any specific agenda item by calling the board's information number at least 24 hours in advance of the meeting.

PRESENTATION

Chair Deans thanked Chief Charles Bordeleau for his 35 years of service with the Ottawa Police Service and presented him with a few retirement mementos.

CONFIRMATION OF AGENDA

That the Ottawa Police Services Board confirm the Agenda of the 29 April 2019 meeting.

CARRIED

CONFIRMATION OF MINUTES

Minutes #5 of 25 March 2019

That the Ottawa Police Services Board confirm Minutes #5 of the 25 March meeting.

CARRIED

DECLARATIONS OF INTEREST

There were no declarations of interest.

COMMITTEE MEETINGS: REPORTS FROM COMMITTEE CHAIRS & MINUTES

Finance and Audit Committee - Draft Minutes #2 1 April 2019

Human Resources Committee - Draft Minutes #2 4 April 2019

Complaints Committee Report - Draft Minutes #2 15 April 2019

That the Ottawa Police Services Board receive these items for information.

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ITEMS OF BUSINESS

1. CHIEF'S VERBAL REPORT

Chief Bordeleau reported on the following items: Flooding along the Ottawa River, thanking the Canadian Armed Forces, volunteers and those assisting with the flooding and retirement. *(A copy of the Chief's verbal report is available [online.](#))*

Following the report, Chair Deans thanked Chief Bordeleau and asked that he pass on the Board's appreciation to his officers for all of their hard work during the flooding.

It was also noted that the Board would like to be involved to the extent possible with any community outreach the Service undertakes, particularly with diverse and faith communities. There is a meeting taking place with faith leaders in the coming week that the Board will be invited to attend.

That the Ottawa Police Services Board receive this report for information.

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2. NATIONAL CAPITAL AREA CRIME STOPPERS: SEMI-ANNUAL UPDATE

Presentation

R. McMullen, President, National Capital Area Crime Stoppers and Constable Jackalyn Getz updated the Board on the program (*A copy of the presentation is kept on file with the Board's Executive Director.*)

R. McMullen shared some 2018 Annual Statistics and stated that this April's report shows the most successful April results in the past 7 years he has been with the organization. An overview of the outreach work done and of program growth were also presented.

The Chief thanked them for their work and commitment and commented that shootings in recent years has decreased, 20 this year compared with 34 last year, thanks to Crime Stoppers help in creating a safer community by getting guns off the streets.

Following the presentation, the subsequent points of clarification were made:

- Crime Stoppers is unable to identify the age of those calling as it is anonymous however much work is done to be present in schools and with youth.
- The increase in guns being seized is a reflection of the work of the police and Crime Stoppers, as well as the fact that there are more guns on the streets to begin with.

That the Ottawa Police Services Board receive this report for information.

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3. EXPANDED DEPLOYMENT FOR CONDUCTED ENERGY WEAPONS: PHASE TWO

A question was asked about the decision to lease over purchasing the CEWs. Leasing results in a 5 percent interest rate charge (approximately \$100,000) however the benefit of leasing is it allows the OPS to spread the cost over 5

years. There was not enough money in the budget to purchase the CEWs outright. CEWs last about 5 years and the vendor offers a recycling program.

That the Ottawa Police Services Board approve delegated authority to the Chief of Police to award a contract to procure 400 CEW's for a total contract value of \$1.4 million over a five-year period with M.D. Charlton Co. Ltd.

CARRIED

4. MODERNIZATION ROADMAP UPDATE AND BUNDLE 3 REQUEST

Presentation

Chief Bordeleau, D/C S. Bell, Director General J. Letourneau updated the Board on the current modernization roadmap, approval for Bundle 3 and the approval of the delegated authority of 12.4M for the execution of Bundle 3. *(A copy of the presentation is kept on file with the Board's Executive Director.)*

The following points of clarification were made during a discussion that ensued after the presentation:

- The 911 system will need to be upgraded for Next Generation 911 (NG911); the system is owned by the City. The OPS struck a committee to partner with the City and identify the funds needed for the upgrade. Some costs for the upgrade are included in the 2019 budget but not for future years.
- OPS is working with Bell and the City to fix technical issues with the radios. The City owns the radio system as well. Should enhancements be required (i.e. adjustments to the radios outside of the original scope, specifications, and requirements), there are no additional funds in the budget for this potential expenditure.
- The Board questioned whether money directed at the modernization roadmap for new initiatives should instead be kept as a contingency for existing initiatives such as NG911 and the radios. The OPS advised they would have a better understanding of any possible costs associated with the radios in three months.
- The Board expressed concerns regarding the functioning of the radios and that this needs to be a priority.

- Gartner provided assurances that the cost benefit analysis went through a robust and thorough analysis, stating that the benefits are reasonable and that nothing in the process seems abnormal to them. Gartner advised the Board to move forward with Bundle 3 as the modernization roadmap is at a critical implementation phase and should some parts not move ahead, it would add significant risk to the roadmap and lessen the momentum. Further, the longer the roadmap is delayed, so too are the benefits.
- There is a \$850,000 contingency built into Bundle 3 that could potentially be used for other pressures.
- It was indicated that 53 percent of demands for service (DFS) are not being met. DFS do not include calls for service but rather represent proactive policing or internal requests generated from external outputs (i.e. community bbqs, traffic enforcement at a high collision intersection, etc). The 250,000 service hours that are expected to be saved through Bundle 3 will be reinvested in this frontline area. It was noted that proper tracking of these reinvested hours will be important. One measure the OPS can look at is DFS compliance.
- The estimates around civilian FTEs saved assume a Group 7 employee with full benefits at a cost of \$120,000. Attrition will be used as much as possible for positions that are eliminated.
- The Board directed that the modernization roadmap and the radios become a regular agenda item at the monthly meetings going forward to improve the Board's level of confidence.
- The Board also directed that all Gartner reports given to the OPS Executive be provided to the Board at the same time.

That the Ottawa Police Services Board:

- 1. Receive the Modernization Roadmap update for information;**
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- 2. Approve the work plan for Bundle 3 as set out in the report;**
- 3. Approve the delegation of authority to the Chief of Police to execute and administer Bundle 3 in accordance with the Master Contract Agreement, to a maximum of \$12.4 M.**

CARRIED

5. SOUTH CAMPUS PHASE 1 AND 2 INTEGRATION, CONSOLIDATION OF PROJECT FUNDS, INCREASE TO CONTRACTS AND REQUEST FOR DELEGATED AUTHORITY

A request was made to have a copy of the Facilities org chart. The Executive Director was directed to provide this chart to the Board.

A concern was raised over the accuracy of the budget estimates, taking into account the requirement to build to post disaster standards and whether the budget envelope would allow the building of the project as described or if the design would have to be altered, i.e. building to budget or building to need. It was explained that the cost estimates are reviewed regularly and the budgeting is an iterative process. They will be building within the \$109M budget envelope, not to \$109M. The bid for the general contractor will come before the Board and if there are tender issues, the Board will know at that time.

That the Ottawa Police Services Board approve:

- 1. The consolidation of South Campus Phase 1 funds (\$76,415,000) and South Campus Phase 2 funds (\$16,792,000 existing and \$16,000,000 in 2020) into a single project number 903447 in recognition of the modified project delivery strategy to construct one integrated building instead of two stand- alone facilities.**
- 2. An increase of \$1,182,500 to Moriyama & Teshima's and CS&P Architects' contract (including contingency and excluding HST) for additional design, engineering and construction administration for the increased scope of services for a total contract value of \$5,038,000.**
- 3. An increase of \$190,588 to Collier's Project Leaders Inc. contract (including contingency and excluding HST) for additional Project Management services for the increased scope of services in the design development phase for a total contract value of \$601,408.**
- 4. Delegated authority to the Chief of Police to award a contract for Project Management services to a maximum upset limit of**

\$1,400,000 to support the construction and fit-up stage of the South Campus Phase A project.

CARRIED

6. RE-APPOINTMENT OF SPECIAL CONSTABLE: CARLETON UNIVERSITY

That the Ottawa Police Services Board approve the re-appointment of Carleton University employee, Brian BILLINGS, as Special Constable pursuant to Section 53 of the Police Services Act, in accordance with the terms and conditions set forth in the attached Approval of Appointment Form.

CARRIED

7. FINANCIAL STATUS REPORT - 2018 ANNUAL REPORT

That the Ottawa Police Services Board receive this report for information.

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8. COMPLAINTS REPORT - PART V, POLICE SERVICES ACT - FIRST QUARTER 2019

That the Ottawa Police Services Board receive this report for information.

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9. WORKPLACE INJURIES, ILLNESSES & INCIDENTS: 2018 ANNUAL REPORT

That the Ottawa Police Services Board receive this report for information.

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10. WELLNESS STRATEGY UPDATE

That the Ottawa Police Services Board receive this report for information.

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11. LEGAL SERVICES STATUS REPORT - FIRST QUARTER 2019

That the Ottawa Police Services Board receive this report for information.

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12. BOARD MONITORING REQUIREMENTS - FIRST QUARTER 2019

That the Ottawa Police Services Board receive this report for information.

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13. OUTSTANDING BOARD INQUIRIES AND MOTIONS - APRIL 2019

That the Ottawa Police Services Board receive this report for information.

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14. LETTERS OF COMMENDATION

That the Ottawa Police Services Board receive this report for information.

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INQUIRIES

FLEET PROCUREMENT

A request was made to have information provided to the Board on fleet procurement and replacement, as well as how much this expenditure represents of the overall annual OPS budget.

OTHER BUSINESS

OAPSB ZONE 2 SEPTEMBER 2020 MEETING - OTTAWA

Chair Deans requested the Board approve the request made by the Chair of the Ontario Association of Police Services Boards - Zone 2, that the OPSB be the

host city for the September 2020 half day meeting. As the host city, the OPSB will be responsible for covering costs for the location, breakfast, and lunch for approximately 40-50 attendees.

Motion to approve the request to host the September 2020 Ontario Association of Police Services Boards Zone 2 meeting.

CARRIED

CONSIDERATION OF MOTION TO MOVE IN CAMERA

That the Ottawa Police Services Board adjourn the public portion of its meeting to move In Camera to discuss confidential items pertaining to legal and personnel matters in accordance with Section 35(4)(b) of the Police Services Act.

CARRIED

ADJOURNMENT

The meeting was adjourned at 6:00 pm

NEXT MEETING

Regular Meeting - Monday, 27 May 2019 - 4:00 PM

Note: Please note that any written or verbal submissions (including your name but excluding personal contact information) will form part of the public record and be made available to City Council and the public.