

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

29 May 2017 / 29 mai 2017

Submitted by / Soumis par:

**Executive Director, Ottawa Police Services Board / Directrice exécutive,
Commission de services policiers d'Ottawa**

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**SUBJECT: CANADIAN ASSOCIATION OF POLICE GOVERNANCE:
NOMINATION TO BOARD OF DIRECTORS**

**OBJET: ASSOCIATION CANADIENNE DE GOUVERNANCE DE POLICE :
NOMINATION AU CONSEIL D'ADMINISTRATION**

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board support the nomination of Board Member L.A. Smallwood to serve on the board of directors of the Canadian Association of Police Governance for the 2017 - 2019 term.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa appuie la nomination de son membre L.A. Smallwood au conseil d'administration de l'Association canadienne de gouvernance de police pour le mandat 2017 - 2019.

BACKGROUND

The Canadian Association of Police Governance (CAPG) is holding its 28th Annual Meeting and Conference in Montreal, Quebec from July 14 - 16, 2017. At the Annual General Meeting the membership will be electing a slate of candidates to serve as the Board of Directors from August 2017 to August 2019. Three seats on the Board are reserved for representatives from the Province of Ontario.

The CAPG issued a Call for Nominations which was shared with all Ottawa Board members. Attached at Document 1 is a memorandum from Rob Stephanson, Chair of the Nominations Committee, and a Nominations Form that sets out the criteria that the Board nominating a candidate must confirm. The criteria includes the following:

- ☐ The nominee is willing to commit to the association for more than one year.
- ☐ The nominee has the time to contribute fully in 3 face-to-face meetings a year (one in Ottawa, one board retreat, and one at the annual conference).
- ☐ The nominee has the financial support of their own board to cover the cost of their attendance at the three meetings a year including airfare and accommodation.
- ☐ The nominee is able to participate in a two-hour bi-monthly teleconference board meeting.
- ☐ The nominee is willing to sit on at least one working committee and actively participate in the work of that committee.

Board Member Smallwood has served on the CAPG Board for the past three years and is willing to continue to serve for the 2017/2019 term. He requires the support of the Ottawa Police Services Board in nominating him and agreeing to cover the cost of his attendance at the face-to-face board meetings each year that are not held in Ottawa.

CONSULTATION

Not applicable.

FINANCIAL IMPLICATIONS

As previously noted, should Member Smallwood continue as a member of the CAPG Board of Directors, the Ottawa Board will be required to cover the cost of his attendance at three board of directors meetings; one is held in Ottawa, one will be held in conjunction with the 2017 CAPG annual conference in Montreal, Quebec, and one will be in the vicinity of the Toronto airport.

SUPPORTING DOCUMENTATION

Document 1 – Nomination memorandum

CONCLUSION

The Ottawa Police Services Board has a history of being a strong supporter of the CAPG. It is advantageous to the CAPG to have a board member from Ottawa, as the

majority of the association's lobbying efforts and meetings with partner organizations take place in Ottawa.