



Ottawa Police Services Board  
Finance & Audit Committee  
Minutes 9

Tuesday, 12 May 2020, 1:00 PM

Krista Ferraro, Executive Director

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**Committee Members:** L.A Smallwood (Committee Chair), J. Watson

**Regrets:** C. Meehan

**Others:** Board Member S. Valiquet; Chief P. Sloly; Acting Deputy Chief J. McKenna; CAO J. Letourneau; Executive Officer P. Flanagan; Director J. Steinbachs; J. Sweet

CONFIRMATION OF AGENDA

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**That the Finance and Audit Committee confirm the Agenda of the 12 May 2020 meeting.**

CONFIRMED

CONFIRMATION OF MINUTES

MINUTES 8 OF 21 APRIL 2020

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**That the Finance and Audit Committee confirm the Minutes from the 21 April 2020 meeting.**

CONFIRMED

## BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

## ITEMS OF BUSINESS

### 1. FINANCIAL UPDATE #2: COVID-19

#### Presentation

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The Committee received a presentation on the status of the OPS budget in light of the ongoing pandemic. The following points of clarification were made following the presentation:

- The budget solution related to unused annual leave was previously based on an assumption that members would each have an extra week of annual leave either banked or to cash out. This could result in a significant liability without intervention and could even end up being two or three weeks (one week creates a \$4 million dollar liability). The OPS used the collective agreement and management rights to implement measures and controls which brought the liability down to half a week per member (\$2 million).
- Although official Canada Day festivities have been cancelled, there will likely still be members of the public celebrating downtown. The OPS advised they will have a better idea closer to the date whether they need to deploy additional resources and whether there will be an added cost as a result.
- The discretionary spending freeze that was implemented also included restrictions on the hiring of consultants and professional services unless there was an operational need.
- Any sort of delay involving the South Facility would not produce much in the way of savings for the 2020 budget as the majority of the expense is capital. The OPS is planning to come to the Board in May with a deferral option.

The Committee expressed it would like to see what a balanced budget would look like, i.e. bringing the deficit to zero and ideally creating a cushion. The OPS indicated it was aiming to bring the budget as low as possible and that

there were additional options with various impacts on the organization that can be explored if needed. Currently the budget forecast contains a lot of assumptions; for example, the use of benefits by members. The OPS is waiting to have a clearer picture of the actual forecast before introducing other budget options that may impact stakeholders.

**That the Finance and Audit Committee receive this presentation for discussion.**

RECEIVED

#### OTHER BUSINESS

There was no other business.

#### ADJOURNMENT

The meeting adjourned at 1:25 pm.

#### NEXT MEETING

June 4, 2020, 2 p.m.

*Note: Please note that any written or verbal submissions (including your name but excluding personal contact information) will form part of the public record and be made available to City Council and the public.*