

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**19 December 2016 / 19 décembre 2016**

**Submitted by / Soumis par:**

**Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa**

**Contact Person / Personne ressource:**

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**SUBJECT: APPOINTMENT OF AUXILIARY MEMBERS – OTTAWA POLICE  
SERVICE**

**OBJET: NOMINATION DE MEMBRES AUXILIARES – SERVICE DE POLICE  
D'OTTAWA**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Services Board (the Board) approve the appointment of: Viviane Bianchi, Amber Chouinard, Jessica Currie, Kelsey Davidge, Sandra Lucio, Karine Malbeouf, Nicholas O'Connell, Arthur Poon, Paul Redman, Michael Sztompka, and Jason Wilson as Auxiliary members with the Ottawa Police Service pursuant to Section 52(1) of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval and Appointment form.**

## **RECOMMANDATIONS DU RAPPORT**

**Que la Commission de services policiers d'Ottawa approuve les nominations de Viviane Bianchi, Amber Chouinard, Jessica Currie, Kelsey Davidge, Sandra Lucio, Karine Malbeouf, Nicholas O'Connell, Arthur Poon, Paul Redman, Michael Sztompka, et Jason Wilson aux fonctions de membres auxiliaires en vertu de l'article 52(1) de la *Loi sur les services policiers*, aux conditions énoncées dans le formulaire d'approbation de nomination ci-joint.**

## **BACKGROUND**

In September 2008, the Ottawa Police Service (OPS) embarked on a pilot project to develop an Auxiliary Policing Unit, with the first Auxiliary members being sworn-in at a Board meeting in May 2009.

In 2012 the Board was advised of a review of the program that found the Auxiliary Policing Unit was a successful project within the OPS and would continue. The members of the Unit have been professional in their performance and have been a useful addition to the service delivery model.

In February 2016 a recruitment drive was initiated to replace members who had applied and were successful in the Sworn Constable selection process, and in June 2016 I authorized an increase in the total complement of the Unit to 20 members.

Auxiliary member designations are authorized by the Board and approved by the Ministry of Community Safety and Correctional Services pursuant to section 52(1) of the *Police Services Act*. This report requests the approval of this designation for the new Auxiliary members.

## **DISCUSSION**

The Auxiliary Program is a volunteer program intended to enhance community-based policing by providing an opportunity for citizens to participate and volunteer with police services on an organized basis. Auxiliary members provide a complementary service to OPS police officers by assisting them while under supervision.

Under section 52(4) of the *Police Services Act*, an Auxiliary member has the authority of a police officer in very specific circumstances. Two requirements must be met. First, the Auxiliary member must be "accompanied or supervised by a police officer." Second, the Chief of Police must have authorized the Auxiliary member to perform police duties as per section 52(5).

The OPS has recruited 11 new Auxiliary members from the Ottawa community. This recruitment will increase the Unit's complement to 20 members.

Each Auxiliary member brings with them unique skills and experiences. All members have undergone fitness testing, participated in competency based interviews and completed a Psychological examination and a background investigation.

The new members are currently in the beginning stages of their orientation and are receiving training, which commenced on November 14<sup>th</sup>, 2016, on subjects such as:

- Crime Prevention Programs;
- Police and Civilian Powers of Arrest
- Patrol as directed with an officer (eg. marine patrol, foot patrol);
- Ethics;
- Use of force (16 hours);
- Community Policing;
- Other routine non-police officer duties.

As per Section 52(6) of the *Police Services Act*, auxiliary members of the police service shall, before entering on duties of his or her office, take oaths of affirmations of office and secrecy in the prescribed forms.

## **FINANCIAL STATEMENT**

Auxiliary members do not receive compensation for time spent on training or employment. As with regular volunteers, the use of Auxiliary members can be cost effective and beneficial. Initial costs for the training and outfitting of auxiliary personnel are approximately \$2,400 per person. The cost for this deployment of Auxiliary members has been included within the 2016 operating budget as shown below.

Funds are available in the Collision Investigations Unit cost center #121761 in cost elements 505981, 502112 & 505478.

Approved Budget	\$ 38,900
Total Paid and Committed	<u>11,000</u>
Balance Available	27,000
This Request	<u>26,400</u>
Remaining Balance	600

## **SUPPORTING DOCUMENTATION**

Document 1: Approval of Appointment as an Auxiliary Member of a Municipal Police Service Form

**CONCLUSION**

The OPS recognizes the value of establishing a reserve of trained persons to assist the police in emergencies, times of crisis or special circumstances. More importantly, the OPS Auxiliary Police Unit helps to support adequate and effective policing in Ottawa, and helps enhance community-based policing by providing assistance and support to police officers.