

**Report to  
Rapport au:**

**The Shareholder of the Ottawa Community Housing Corporation/ Actionnaire de  
la Société de logement communautaire d'Ottawa**

**and Council  
et au Conseil**

**8 June 2022 / 8 juin 2022**

**Submitted on May 31, 2022  
Soumis le 31 mai 2022**

**Submitted by  
Soumis par:**

**Councillor Mathieu Fleury, Chair, Ottawa Community Housing  
Corporation/Conseiller Mathieu Fleury, Président du conseil d'administration de  
la Société de logement communautaire d'Ottawa and/et Stéphane Giguère, Chief  
Executive Officer, Ottawa Community Housing Corporation/ Stéphane Giguère,  
Président-directeur général de la Société de logement communautaire d'Ottawa**

**Contact Person**

**Personne ressource:**

**Stéphane Giguère, Chief Executive Officer, Ottawa Community Housing  
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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2021-OCC-OCH-0001**

**SUBJECT: Ottawa Community Housing Corporation (OCHC) Annual Report and  
Annual General Meeting of the Shareholder**

**OBJET: Rapport annuel de la Société de logement communautaire d'Ottawa  
et assemblée générale annuelle des actionnaires**

**REPORT RECOMMENDATIONS**

1. That the 2021 Ottawa Community Housing Corporation (OCHC) Annual Report as described in this report and set out in Document 1 be received; and
2. That the signed audited Financial Statements of Ottawa Community Housing Corporation (OCHC) for the year 2021 as described in this report and set out in Document 2 be received; and
3. That Ernst and Young be confirmed by the Shareholder as the Auditors of Ottawa Community Housing Corporation (OCHC) for 2021-2025, as described in this report and set out in in Document 3; and
4. That the reappointment of Brendan Lawlor to the Ottawa Community Housing Corporation (OCHC) Board of Directors as Community Members for terms of three (3) years, expiring at the 2025 OCHC Annual General Meeting (AGM) as described in this report and set out in Document 4 be approved; and
5. That the reappointment of Girum Simmie to the Ottawa Community Housing Corporation (OCHC) Board of Directors as a Community Member for terms of three (3) years, expiring at the 2025 OCHC Annual General Meeting (AGM) as described in this report and set out in Document 5 be approved; and
6. That the appointment of Tracy Albert and Adrian Larose to the Ottawa Community Housing Corporation (OCHC) Board of Directors as a Community Member for terms of three (3) years, expiring at the 2025 OCHC Annual General Meeting (AGM) as described in this report and set out in Document 6 be approved; and
7. That the Mayor and the City Clerk be authorized to sign a written resolution on behalf of the City of Ottawa as Shareholder of OCHC setting out the resolutions approved by City Council.

**RECOMMANDATIONS DU RAPPORT**

1. Que le rapport annuel de la Société de logement communautaire d'Ottawa (SLCO) pour l'année 2021, comme il est décrit dans le présent rapport et présenté dans le document n<sup>o</sup> 1, soit reçu ; et

2. **Que les états financiers vérifiés et dûment signés de la Société de logement communautaire d'Ottawa (SLCO) pour l'année 2021, comme ils sont décrits dans le présent rapport et présentés dans le document n° 2, soient reçus ; et**
3. **Que la nomination d'Ernst and Young soit confirmée par l'actionnaire en tant que vérificateurs de la Société de logement communautaire d'Ottawa (SLCO) pour la période 2021-2025, tel que décrit dans le présent rapport et présenté dans le document 3 ; et**
4. **Que le renouvellement du mandat de Brendan Lawlor au conseil d'administration de la Société de logement communautaire d'Ottawa (SLCO) à titre de membre communautaire pour un mandat de trois (3) ans, qui prendra fin à l'assemblée générale annuelle (AGA) de la SLCO de 2025, tel que décrit dans le présent rapport et présenté dans le document 4, soient approuvés ; et**
5. **Que le renouvellement du mandat de Girum Simmie au conseil d'administration de la Société de logement communautaire d'Ottawa (SLCO) à titre de membre communautaire pour un mandat de trois (3) ans, qui prendra fin à l'assemblée générale annuelle (AGA) de la SLCO de 2025, tel que décrit dans le présent rapport et présenté dans le document 5, soient approuvés ; et**
6. **Que la nomination de Tracy Albert and Adrian Larose au conseil d'administration de la Société de logement communautaire d'Ottawa (SLCO) à titre de membres communautaires pour un mandat de trois (3) ans, qui prendra fin à l'assemblée générale annuelle (AGA) de la SLCO de 2025, tel que décrit dans le présent rapport et présenté dans le document 6, soient approuvés ; et**
7. **Que le maire et le greffier municipal soient autorisés à signer, au nom de la Ville d'Ottawa à titre d'actionnaires de la SLCO, une résolution écrite énonçant les résolutions approuvées par le Conseil municipal.**

## **BACKGROUND**

The report provides information to support the holding of the Annual General Meeting with City Council as the sole Shareholder.

## DISCUSSION

### Recommendation 1:

Ottawa Community Housing Corporation's 2021 Annual Report summarizes a very active year of performance highlighted by the demands and impacts of the 2nd year of the COVID-19 pandemic. OCHC continued to meet the corporation's mandate during a challenging global crisis with heightened focus and efforts around tenant outreach and support, employee health and safety, modifications to service delivery, long range financial planning and management, capital works investments, new construction activity, Board governance and diversity and inclusion. The report incorporates data and graphs drawn from the corporate business intelligence system, to reinforce organizational performance and progress related to OCHC's four strategic goals. The Annual Report is set out in Document 1.

### Recommendation 2:

The Shareholder Direction requires OCHC to present its audited financial statements for information to its Shareholder. The firm of Ernst and Young is OCHC's auditor. Ms. Brenda Lim and Ms. Mita Meyers of Ernst and Young attended the May 3, 2022 Finance and Audit Committee meeting to respond to questions and comments.

The 2021 audited financial statements approved by the OCHC Board of Directors on May 12, 2022.

The signed, audited financial statements are set out in Document 2.

### Recommendation 3:

Part XII subsection 149 (1) of the *Business Corporations Act*, states as follows:

*"The Shareholders of a Corporation at their first annual or special meeting shall appoint one or more auditors to hold office until the close of the first or next annual meeting, as the case may be, and, if the shareholders fail to do so, the directors shall forthwith make such appointment or appointments".*

Given that Ernst & Young is providing satisfactory service, and the firm is familiar with the operation of the Corporation, OCHC recommends that the Shareholder approve Ernst & Young as the auditor for OCHC, for the years 2021-2025, (Excerpt of the minutes of the September 29, 2021, OCHC Board of Directors meeting set out in Document 3); and,

**Recommendation 4:**

That Brendan Lawlor, Board Treasurer, Chair of the Finance and Audit Committee, be reappointed to the OCHC Board of Directors, for terms of three (3) years, expiring at the 2025 OCHC AGM, as set out in Document 4.

**Recommendation 5:**

That Girum Simmie, Chair of the Client Services Committee, be reappointed to the OCHC Board of Directors, for terms of three (3) years, expiring at the 2025 OCHC AGM, as set out in Document 5.

**Recommendation 6:**

That Tracy Albert and Adrian Larose, members of the Finance and Audit Committee, be appointed to the OCHC Board of Directors as Community Members, for terms of three (3) years, expiring at the 2025 OCHC AGM, as set out in Document 6.

**Recommendation 7:**

That the Mayor and the City Clerk be authorized to sign a written resolution on behalf of the City of Ottawa as Shareholder of OCHC setting out the resolutions approved by City Council.

**RURAL IMPLICATIONS**

There are no rural implications associated with the report.

**CONSULTATION**

Notice of this meeting will be posted on the City's website as per Section 36 of the City's Procedure By-law.

**COMMENTS BY THE WARD COUNCILLOR(S)**

This item is citywide.

**This section contains any comments or recommendations made by one or more Advisory Committees relating to this report.**

**LEGAL IMPLICATIONS**

There are no legal impediments to implementing the recommendations of this report.

**RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications with respect to implementing the recommendations set out in this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications to the City in associated with this approval of this report.

**ACCESSIBILITY IMPACTS**

There are no accessibility implications with respect to implementing the recommendations set out in this report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications with respect to implementing the recommendations set out in this report.

**TECHNOLOGY IMPLICATIONS**

There are no technology implications associated with this report.

**TERM OF COUNCIL PRIORITIES**

This section is not applicable to this report.

**SUPPORTING DOCUMENTATION**

Document 1: 2021 Ottawa Community Housing Corporation (OCHC) Annual Report, ([English](#) and [French](#)).

Document 2: Signed Financial Statements of Ottawa Community Housing Corporation (OCHC) for the year 2021.

Document 3: Excerpt of the September 29, 2021 minutes of the OCHC Board of Directors meeting approving the recommendation Ernst and Young. (*Confidential – will be held on file with the City Clerk*)

Document 4: Excerpt of the May 12, 2022 draft minutes of the OCHC Board of Directors meeting approving the recommendation to reappoint Brendan Lawlor to the OCHC Board of Directors.

Document 5: Excerpt of the May 12, 2022 draft minutes of the OCHC Board of Directors meeting approving the recommendation to reappoint Girum Simmie to the OCHC Board of Directors.

Document 6: Excerpt of the May 12, 2022 draft minutes of the OCHC Board of Directors meeting approving the recommendation to appoint Tracy Albert and Adrian Larose to the OCHC Board of Directors.

**DISPOSITION**

Council Coordinator to convey the decisions of the Shareholder to the Ottawa Community Housing Corporation.