

Report to / Rapport au:

**OTTAWA POLICE SERVICES BOARD
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

30 May 2022 / 30 mai 2022

Submitted by / Soumis par:

Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa

Contact Person / Personne ressource:

Chief Administrative Officer Blair Dunker / agent administratif principal

DunkerB@ottawapolice.ca

**SUBJECT: APPOINTMENT OF SPECIAL CONSTABLES: CARLETON
UNIVERSITY**

OBJET: NOMINATION D'AGENTS SPÉCIAUX : CARLETON UNIVERSITY

REPORT RECOMMENDATIONS

That the Ottawa Police Services Board approve the appointments of Carleton University employees listed in Document 1 as Special Constables pursuant to Section 53 of the *Police Services Act*, in accordance with the terms and conditions set forth in the attached Approval of Appointment Forms.

RECOMMANDATIONS DU RAPPORT

Que la Commission de services policiers d'Ottawa approuve la nomination des employés de l'Université Carleton inscrits dans le document 1 à titre d'agents spéciaux en vertu de l'article 53 de la *Loi sur les services policiers*, conformément aux clauses et aux conditions reproduites dans les formulaires d'approbation de nomination ci-joints.

BACKGROUND

The Ottawa Police Services Board (the Board) entered into an agreement with Carleton University to approve the appointment of Special Constables hired by this organization to support their safety and enforcement operations.

To ensure that these employees can carry out their assigned duties, applications are made to the Ministry of the Solicitor General to have them appointed as Special Constables. The Board appoints the Carleton University employees as Special Constables upon approval by the Ministry. The appointments are valid for five years.

OPS and Carleton University MOA

A Memorandum of Agreement (MOA) was created and signed by all respective parties.

For the purposes of this agreement, the Board has authority pursuant to the Police Services Act (PSA) to appoint Special Constables for such purposes and with such powers as it sees fit, subject to the approval of the Ministry of the Solicitor General.

The Board shall designate the Chief of Police (the Chief) or his/her designate to perform some or all of the Board's administrative functions under these Agreements. The Chief shall designate one officer as his/her designate with respect to the day-to-day administration of these Agreements.

For the purpose of the administration of these Agreements, the President of Carleton University will be responsible for some or all of the administrative functions under each respective Agreement. These leaders shall designate an employee for the day-to-day administration requirements for their respective Agreements.

In May 1996, the Board and Carleton University administration approved the program for Carleton University Special Constable Services. This agreement is reviewed every five years.

The initiative was implemented to continually improve the delivery of policing services to the residents of the City of Ottawa by capitalizing on the existing cooperation between the OPS and Carleton University. The opportunity existed to build on the interoperability of the two services.

Roles and Responsibilities

The appointments recommended in this report will enable the Carleton University Special Constables to assist with Campus Safety and overall Community Safety and Wellbeing at Carleton University.

DISCUSSION

Approval has been obtained from the Ministry for the appointment of these Carleton University employees as Special Constables pursuant to Section 53 of the PSA.

SUPPORTING DOCUMENTATION

Document 1: Appointment of Special Constables: Carleton University

Document 2: Approval of Appointment as Special Constable

CONCLUSION

The appointment of Special Constable status for these Carleton University employees will allow them to undertake the full scope of their duties.

Document 1: Appointment of Special Constables: Carleton University

Name of Employees

1. Victor CHO
2. William DARLING
3. Karling FRASER
4. Sarah RENAUD