

Ottawa Police Services Board
Policy and Governance Committee

Minutes 4

Friday, 7 February 2020, 2:00 PM

Festival Boardroom, 110 Laurier Avenue West, Ottawa

Krista Ferraro, Executive Director

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Present: Members: D. Nirman, S. Valiquet (Committee Chair)
Others: Board member L.A. Smallwood (by phone); Executive Director K. Ferraro; Chief P. Sloly; Deputy Chief S. Bell; Deputy Chief U. Jaswal; CAO J. Letourneau; Director J. Steinbachs.

CONFIRMATION OF AGENDA

That the Policy and Governance Committee confirm the Agenda of the 7 February 2020 meeting.

CONFIRMED

CONFIRMATION OF MINUTES

Minutes 3 of 5 December 2019

That the Policy and Governance Committee confirm Minutes 3 from the 5 December 2019 meeting.

CONFIRMED

DECLARATIONS OF INTEREST

There were none.

INQUIRIES

There were none.

ITEMS OF BUSINESS

1. COMMUNICATION PROTOCOLS

Draft Communication Protocol

It was noted that the importance of copying the Chair on correspondence was to keep them informed, particularly as the spokesperson for the Board and official representative.

There was discussion on the use of discretion by the Chair and Executive Director in assessing communications coming in to the Board and how they are shared with Board members. A suggestion was made on possibly establishing parameters. It was explained that routine communications are easily and quickly shared. Other matters are more complex and may be discussed at Board meetings or necessitate a briefing.

The Committee agreed with the draft protocol as presented and will be seeking the Board's approval at the February meeting.

That the Policy and Governance Committee receive this item for discussion.

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2. BOARD CRISIS COMMUNICATIONS

The Committee indicated it would like the Board to be contacted to provide input on the Crisis Communications Plan being developed jointly with the Service.

The Executive Director will be responsible for reaching out for input.

That the Policy and Governance Committee receive this item for discussion.

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3. BOARD POLICY CR-12 COMMEMORATIVE NAMING OF POLICE FACILITIES

Board Policy CR-12 Commemorative Naming of Police Facilities

The Committee discussed whether it wanted to make any changes to the above noted policy, as a follow-up to its December meeting where a commemorative naming of the South Division building was being considered in recognition of Ms. Flora Campbell, the first female police officer. The policy does not currently allow for the commemorative naming of buildings.

It was noted that the overall operational impact of naming a building is low however naming buildings after their geographical location helps people find them easily. The Board should also be sensitive to OPS members as well as the public when naming these spaces, as the building will be used by both.

The Committee agreed it was not looking to change the policy at this time or name the South Division building. Instead, it will be seeking the Board's approval to recommend that the OPS come back with specific recommendations on how Ms. Campbell, as well as the contribution of women to policing, can be commemorated within the new South Division building.

That the Policy and Governance Committee receive this item for discussion.

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OTHER BUSINESS

There was no other business.

NEXT MEETING

Monday, March 2, 2020, 1:00 pm

ADJOURNMENT

The meeting adjourned at 3:24 pm.