



Ottawa Police Services Board  
**Policy and Governance Committee**

Minutes 8

Tuesday, 20 April, 2021, 3:00 PM

**Krista Ferraro, Executive Director**

**(613) 560-1270**

**Krista.Ferraro@ottawa.ca**

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Committee Members: D. Deans (Committee Chair), R. King, D. Nirman

Others: B. Johnson; L.A. (Sandy) Smallwood; K. Ferraro; Chief P. Sloly; Acting Deputy Chief Mark Ford; John Steinbachs; Supt. J. McKenna; Deputy Chief Steve Bell; Staff Sergeant John Mbakula; Evaluation & Research Coordinator Jennifer Ghadiali; H. Logan; Julia Keast, Susan Ong

CONFIRMATION OF AGENDA

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**That the Policy and Governance Committee confirm the Agenda of the 20 April 2021 meeting.**

CARRIED

CONFIRMATION OF MINUTES

MINUTES #7 OF 14 JANUARY 2021

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**That the Policy and Governance Committee confirm the Minutes from the 14 January 2021 meeting.**

CARRIED

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ITEMS OF BUSINESS

1. DRAFT SCOPE OF WORK FOR THE BOARD'S STRATEGIC PLANNING  
PROCUREMENT PROCESS

Draft Scope of Work

Presentation by Executive Director Krista Ferraro

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Upon introducing the Scope of Work, Chair Deans noted that similar such processes have previously been primarily led by the Service. The Board will be undertaking this work in close consultation with the Chief.

The Draft Scope of Work is intended to reflect the requirements of the Board's strategic planning process, as outlined in the adequacy standards regulation of the *Police Services Act*, as well as the Board policy on business planning framework.

Chair Deans then listed several challenges currently faced by the Board in their undertaking of this work. The challenges cited included time constraints brought on by the need for change in advance of the 2022 budget alongside comprehensive consultation. Also noted was funding; the Board requested additional funds for professional services in the 2021 budget – there is approximately \$250,000 in the account. The Board's 2021 workplan includes many priority items that require external assistance, such as strategic planning, a use of force policy review, a community mediation process, and bargaining with both Associations. It was said that the Board's strategic planning process is likely

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in the price range of \$100,000 to \$150,000. The final challenge noted was alignment – it was said that it will be critical the Board remains aligned throughout all the work they take on, due to the intertwined nature of the work they're conducting.

ED Krista Ferraro provided an overview of the Draft Scope of Work, noting the key aspects of the document. The Board, under the PSA, has a requirement to produce a strategic plan for the Service and is required to lead the plan. The Service has been key in supporting the Board with this in the past. This year, the Board wants to take the lead. It was noted that community and stakeholder input will be essential to the plan's development.

It was further explained that there are two expected deliverables- a preliminary report as well as a more fulsome report to be prepared later in the year. The plan will be able to feed into the Community Safety and Wellbeing Plan the City is developing.

It was highlighted that the timelines in the Draft Scope of Work are rather ambitious, and will need to be reevaluated once a consultant is hired.

Chief Sloly offered the support of the OPS to the Board in any way they might need it throughout the preparation of this strategic plan, saying that this approach also aligns with the Service's efforts.

The Committee fully endorsed the scope of work so the procurement process can move ahead.

**That the Policy and Governance Committee receive this item for discussion.**

**RECEIVED**

**OTHER BUSINESS**

There was no other business.

**NEXT MEETING**

To be determined.

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ADJOURNMENT

The meeting adjourned at 3:20 p.m.