

**Report to  
Rapport au:**

**The Shareholder of the Ottawa Community Housing Corporation/ Actionnaire de  
la Société de logement communautaire d'Ottawa**

**and Council  
et au Conseil**

**9 June 2021 / 9 juin 2021**

**Submitted on June 1, 2021  
Soumis le 1 juin 2021**

**Submitted by  
Soumis par:**

**Councillor Mathieu Fleury, Chair, Ottawa Community Housing  
Corporation/Conseiller Mathieu Fleury, Président du conseil d'administration de  
la Société de logement communautaire d'Ottawa and/et Stéphane Giguère, Chief  
Executive Officer, Ottawa Community Housing Corporation/ Stéphane Giguère,  
Président-directeur général de la Société de logement communautaire d'Ottawa**

**Contact Person**

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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2020-OCC-OCH-0001**

**SUBJECT: Ottawa Community Housing Corporation (OCHC) Annual Report and  
Annual General Meeting of the Shareholder**

**OBJET: Rapport annuel de la Société de logement communautaire d'Ottawa  
et assemblée générale annuelle des actionnaires**

**REPORT RECOMMENDATIONS**

- 1. That the 2020 Ottawa Community Housing Corporation (OCHC) Annual Report as described in this report and set out in Document 1 be received; and**
- 2. That the signed audited Financial Statements of Ottawa Community Housing Corporation (OCHC) for the year 2020 as described in this report and set out in Document 2 be received; and**
- 3. That the reappointment of Rebecca Hickey and the appointment of Jennifer Mondoux to the Ottawa Community Housing Corporation (OCHC) Board of Directors as Community Members for terms of three (3) years, expiring at the 2024 OCHC Annual General Meeting (AGM) as described in this report and set out in Document 3 be approved; and**
- 4. That the Ottawa Community Housing Corporation (OCHC) By-Law No. 11 be repealed and be replaced by a new By-Law No. 12 incorporating changes to permit up to two OCHC tenants on the Board as described in this report and set out in Document 4 received Documents 5 and 6; and**
- 5. That the Mayor and the City Clerk be authorized to sign a written resolution on behalf of the City of Ottawa as Shareholder of OCHC setting out the resolutions approved by City Council.**

**RECOMMANDATIONS DU RAPPORT**

- 1. Que le rapport annuel de la Société de logement communautaire d'Ottawa (SLCO) pour l'année 2020, comme il est décrit dans le présent rapport et présenté dans le document n° 1, soit reçu ; et**
- 2. Que les états financiers vérifiés et dûment signés de la Société de logement communautaire d'Ottawa (SLCO) pour l'année 2020, comme ils sont décrits dans le présent rapport et présentés dans le document n° 2, soient reçus ; et**
- 3. Que le renouvellement du mandat de Rebecca Hickey et la nomination de Jennifer Mondoux au conseil d'administration de la Société de logement communautaire d'Ottawa (SLCO) à titre de membres communautaires pour un mandat de trois (3) ans, qui prendra fin à l'assemblée générale annuelle**

**(AGA) de la SLCO de 2024, tel que décrit dans le présent rapport et présenté dans le document 3, soient approuvés ; et**

- 4. Que le Règlement no 11 de la Société de logement communautaire d'Ottawa (SLCO) soit abrogé et remplacé par un nouveau Règlement no 12 incorporant des modifications permettant à un maximum de deux locataires de la SLCO de siéger au conseil d'administration, tel que décrit dans le présent rapport et énoncé dans les documents 4, 5 et 6 ;**
- 5. Que le maire et le greffier municipal soient autorisés à signer, au nom de la Ville d'Ottawa à titre d'actionnaires de la SLCO, une résolution écrite énonçant les résolutions approuvées par le Conseil municipal.**

## **BACKGROUND**

The report provides information to support the holding of the Annual General Meeting with City Council as the sole Shareholder.

## **DISCUSSION**

### **Recommendation 1:**

Ottawa Community Housing Corporation's ten-year strategic plan is executed through a cycle of three-year action plans. The 2020 Annual Report highlights achievements and results under each of the Corporation's four strategic goals. The report summarizes the progress related to nurturing community and capacity, delivering core services to tenants, innovating to meet housing portfolio needs and leading through accountability and continuous improvement. The Annual Report is set out in Document 1.

### **Recommendation 2:**

The Shareholder Direction requires OCHC to present its audited financial statements for information to its Shareholder. The firm of Ernst and Young is OCHC's auditor. Ms. Deanna Monaghan, Ms. Brenda Lim and Ms. Mita Meyers of Ernst and Young attended the May 4, 2021 Finance and Audit Committee meeting to respond to questions and comments.

The 2020 audited financial statements approved by the OCHC Board of Directors on May 13, 2021.

The signed, audited financial statements are set out in Document 2.

**Recommendation 3:**

That Rebecca Hickey, current Chair of the Client Services Committee, be reappointed to the OCHC Board of Directors and that Jennifer Mondoux, current member of Corporate Performance Committee, be appointed to the OCHC Board of Directors as community members, for a term of three (3) years expiring at the AGM in 2024, as set out in Document 3.

**Recommendation 4:**

OCHC's Board is recommending to the Shareholder amendments to its current operating By-Law 11, see Document 4. The proposed amendments, described in Document 5, will increase the amount of tenant participation in OCHC governance by permitting up to two (2) tenants to sit on OCHC's Board of Directors. The amended By-Law 12, Document 6, becomes legally effective when approved by the Shareholder.

**Recommendation 5:**

That the Mayor and the City Clerk be authorized to sign a written resolution on behalf of the City of Ottawa as Shareholder of OCHC setting out the resolutions approved by City Council.

**RURAL IMPLICATIONS**

There are no rural implications associated with the report.

**CONSULTATION**

Notice of this meeting will be posted on the City's website as per Section 36 of the City's Procedure By-law.

**COMMENTS BY THE WARD COUNCILLOR(S)**

This item is citywide.

This section contains any comments or recommendations made by one or more Advisory Committees relating to this report.

**LEGAL IMPLICATIONS**

There are no legal impediments to implementing the recommendations of this report.

**RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications with respect to implementing the recommendations set out in this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications to the City in associated with this approval of this report.

**ACCESSIBILITY IMPACTS**

There are no accessibility implications with respect to implementing the recommendations set out in this report.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications with respect to implementing the recommendations set out in this report.

**TECHNOLOGY IMPLICATIONS**

There are no technology implications associated with this report.

**TERM OF COUNCIL PRIORITIES**

This section is not applicable to this report.

**SUPPORTING DOCUMENTATION**

Document 1: 2020 Ottawa Community Housing Corporation (OCHC) Annual Report, (English and French).

Document 2: Signed Financial Statements of Ottawa Community Housing Corporation (OCHC) for the year 2020.

Document 3: Excerpt of the May 13, 2021 draft minutes of the OCHC Board of Directors meeting approving the recommendation to reappoint Rebecca Hickey and to appoint Jennifer Mondoux to the OCHC Board of Directors.

Document 4: Excerpt of the May 13, 2021 draft Minutes of the OCHC Board of Directors meeting approving a motion that the Shareholder repeal Ottawa Community Housing Corporation (OCHC) By-Law No. 11 and that the By-Law be replaced by a new By-Law No. 12.

Document 5: By-Law Amendments 2021- Tenant Participation in OCHC Governance –  
Summary Table of By-Law Proposed Changes

Document 6: Proposed OCHC By-Law 12.

**DISPOSITION**

Council Coordinator to convey the decisions of the Shareholder to the Ottawa  
Community Housing Corporation.