

- 3. Appointment to the Property Standards and License Appeals Committee**  
**Nomination au Comité d'appel en matière de permis et de normes de biens-fonds**

### **COMMITTEE RECOMMENDATION**

**That, Council approve the appointment of Bryce Dillon to the Property Standards and License Appeals Committee, the term to be effective May 31, 2021 for the 2018-2022 Term of Council.**

### **RECOMMANDATION DU COMITÉ**

**Que, le Conseil approuve la nomination de Bryce Dillon au Comité d'appel en matière de permis et de normes de biens-fonds, le mandat entrant en vigueur le 31 mai 2021, pour le mandat du Conseil 2018-2022**

### **DOCUMENTATION/DOCUMENTATION**

1. Selection Panel Report, Property Standards and License Appeals Committee, dated June 14, 2021 ACS2021-OCC-GEN-0017  
  
Rapport du Jury de sélection, Comité d'appel en matière de permis et de normes de biens-fonds, daté le 14 juin 2021 (Choose an item).
2. Extract of Draft Minutes, Community and Protective Services Committee, dated

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June 17, 2021.

Extrait de l'ébauche du procès-verbal, Comité des services communautaires et de protection, le 17 juin 2021

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**Report to  
Rapport au:**

**Community and Protective Services Committee  
Comité des services communautaires et de protection  
17 June 2021 / 17 juin 2021**

**and Council  
et au Conseil  
23 June 2021 / 23 juin 2021**

**Submitted on June 14, 2021  
Soumis le 14 juin 2021**

**Submitted by  
Soumis par:**

**Selection Panel, Property Standards and License Appeals Committee / Jury de  
sélection, Comité d'appel en matière de permis et de normes de biens-fonds**

**Contact Person**

**Personne ressource:**

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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2021-OCC-GEN-0017**

**SUBJECT: Appointment to the Property Standards and License Appeals  
Committee**

**OBJET: Nomination au Comité d'appel en matière de permis et de normes de  
biens-fonds**

## **REPORT RECOMMENDATION**

**That, further to deliberations of the Selection Panel, the Community and Protective Services Committee recommend that Council approve the appointment of Bryce Dillon to the Property Standards and License Appeals Committee, the term to be effective May 31, 2021 for the 2018-2022 Term of Council.**

## **RECOMMANDATION DU RAPPORT**

**Que, suite aux délibérations du jury de sélection, le Comité des services communautaires et de protection recommande au Conseil d'approuver la nomination de Bryce Dillon au Comité d'appel en matière de permis et de normes de biens-fonds, le mandat entrant en vigueur le 31 mai 2021, pour le mandat du Conseil 2018-2022.**

## **BACKGROUND**

The Council-approved Appointment Policy for Citizen Members of City Advisory Committees, Boards and Task Forces, and External Boards, Commissions and Authorities, revised and approved by City Council on December 5, 2018 (as part of the 2018-2022 Governance Report, file no. [ACS2018-CCS-GEN-0028](#)), outlines the process and requirements for recruiting citizen members to the City's Advisory Committees, Boards and Task Forces, as well as to its External Boards, Commissions and Authorities, for which members are required.

Advertisements for membership on the City's Sub-committees, Advisory Committees, Boards, External Boards, Authorities and Commission were placed in the Ottawa Citizen and Le Droit beginning November 1, 2018. In addition, ads were posted on the City website, on social media, and were sent to a number of organizations and associations with a potential interest. The application deadline was originally Thursday, December 13, 2018; however, the deadline was extended to Thursday, December 20, 2018 due to changes resulting from the 2018-2022 Governance Report.

On February 27, 2019, Council approved the appointment of five Members to PSLAC (file no. [ACS2019-CCS-GEN-0006](#)):

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- Darrell Bartraw
- Stella Kemdirim
- Rupinder Nirman
- Francesco (Frank) Nisi
- Chantèle Ramcharan

Stella Kemdirim resigned on October 7, 2019, and on 27 November 2019, Council approved the appointment of Cindy Davidson to PSLAC (file no. [ACS2019-CCS-GEN-0014](#)), from the pool of candidates who submitted applications as part of the general recruitment of public members in fall 2018, to fill the vacancy.

As Rupinder Nirman has now resigned, effective May 31, 2021, and no reserve members were appointed, Council approval of the report recommendation is required to fill the vacancy.

The Selection Panel for PSLAC has recommended the appointment of a new Member to the vacant voting member position. The new Member is recommended from the pool of candidates from the 2018 general recruitment.

## **DISCUSSION**

The Selection Panel for the Property Standards and License Appeals Committee was comprised of Councillors Matt Luloff, Keith Egli, and Jan Harder (*ex officio*), as well as James Armbruster (on behalf of Mayor Jim Watson as *ex officio*).

Their recommendation to Council for the appointment of Bryce Dillon to the Property Standards and License Appeals Committee is listed in the recommendation of this report.

Consistent with the practice in appointing reserve members, the effective date of the recommended appointment coincides with the resignation date of the outgoing voting member.

## **RURAL IMPLICATIONS**

There are no rural implications.

## **CONSULTATION**

See above regarding the recruitment and advertisement process for members of the public.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

This report is City-wide in nature.

## **LEGAL IMPLICATIONS**

There are no legal impediments to the implementation of the recommendation in this report.

As part of the process to be more proactively transparent about its appointment process, Council passed the following Recommendation No. 9 in Part I of its 2010-2014 Governance Review:

**The changes to report protocols for Appointments to Agencies, Boards, Committees and Commissions, Commemorative Namings and City of Ottawa Architectural Conservations Awards and the City of Ottawa Heritage Plaques as described in this report, such that they are no longer automatically *in camera* reports [emphasis added].**

Since Council enacted this change on December 8, 2010, few privacy issues have arisen. However, should a Member of Council wish to address any issue arising from such reports, it is suggested that they contact the City Clerk in advance of any meeting to discuss whether or not their concerns should be addressed in open or closed session.

## **INDIGENOUS, GENDER AND EQUITY IMPLICATIONS**

The City of Ottawa is committed to equitable and inclusive participation of the public in boards and committees and other bodies that govern and inform the work of the City. In

accordance with the Appointment Policy, the application form used for the general recruitment in fall 2018 included the following information and questions:

*The City is committed to ensuring that the composition of its committees and boards reflects, as much as possible, its population's diversity such as in terms of gender, official language, geographic representation, race and disability. In terms of gender, City Council set a goal of appointing women to 50% of public member seats.*

*What is your gender identity, such as female, male, trans, fluid?*

*Optional – The City is committed to ensuring that the composition of its committees and boards reflects, as much as possible, its population's diversity in terms of gender, official language(s), geographic representation, race and disability, etc.*

*What information would you like us to know about you in this regard? Do you have a diverse perspective based on your identity and lived experience? If so please explain.*

The Selection Panel considered the information provided by applicants pursuant to the Appointment Policy.

### **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with the report recommendation.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

### **ACCESSIBILITY IMPACTS**

There are no accessibility impacts associated with the report recommendation. In accordance with the Appointment Policy, applicants had the opportunity to provide information about how their appointment would promote Membership diversity, including a diversity of levels of ability. The Selection Panel considered this information pursuant to the Appointment Policy.

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**TERM OF COUNCIL PRIORITIES**

This report does not directly support the current Term of Council Priorities.

**SUPPORTING DOCUMENTATION**

Document 1 – Application of Bryce Dillon (confidential – held on file with the City Clerk).

**DISPOSITION**

Council and Committee Services, Office of the City Clerk, will notify the applicant upon approval by City Council.