

**SUBJECT: Results of Circulation for Expressions of Interest – Planning
Committee and Ottawa Community Lands Development Corporation**

File Number ACS2021-OCC-GEN-0018

Report to Council 21 July 2021

Submitted on July 16, 2021 by M. Rick O'Connor, City Clerk

**Contact Person: Caitlin Salter MacDonald, Manager, Council and Committee
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Ward: City wide

**OBJET : Résultats de l'appel à manifestation d'intérêt – Comité de
l'urbanisme et Société d'aménagement des terrains communautaires
d'Ottawa**

Dossier : ACS2021-OCC-GEN-0018

Rapport au Conseil le 21 juillet 2021

Soumis le 16 juillet 2021 par M. Rick O'Connor, Greffier municipal

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Quartier : à l'échelle de la ville

REPORT RECOMMENDATIONS

**That Council receive this report for information and consider the following
nominations:**

A. Nominations for member of Planning Committee:

- 1. Councillor Shawn Menard.**

B. Nominations for Chair of Planning Committee:

- 1. Councillor Glen Gower;**

2. Councillor Jeff Leiper; and

3. Councillor Scott Moffatt.

C. Nominations for member, Board of Directors, Ottawa Community Lands Development Corporation:

1. Councillor Riley Brockington; and

2. Councillor Allan Hubley.

RECOMMANDATIONS DU RAPPORT

Que le Conseil prenne acte de ce rapport et étudie les candidatures suivantes :

A. Candidature à titre de membre du Comité de l'urbanisme :

1. Le conseiller Shawn Menard

B. Candidatures à titre de président du Comité de l'urbanisme :

1. Le conseiller Glen Gower

2. Le conseiller Jeff Leiper

3. Le conseiller Scott Moffatt

C. Candidatures à titre de membre du conseil d'administration de la Société d'aménagement des terrains communautaires d'Ottawa :

1. Le conseiller Riley Brockington

2. Le conseiller Allan Hubley

BACKGROUND

On June 23, 2021, Councillor Jan Harder advised Council that she was stepping down as Chair and Member of the Planning Committee as well as resigning from the Board of Directors of the Ottawa Community Lands Development Corporation (OCLDC).

On July 9, 2021, the Office of the City Clerk undertook a circulation for expressions of interest from Members of Council interested in serving in the following capacities for the

remainder of the 2018-2022 Term of Council:

1. Chair, Planning Committee;
2. Member, Planning Committee; and
3. Member of the Board of Directors, Ottawa Community Lands Development Corporation.

The City Clerk advised Council of his intent to bring forward the nominations to Council for consideration at its meeting of July 21, 2021, so that Council could appoint Members to fill these positions prior to the summer legislative break.

The Office of the City Clerk received one expression of interest from a Member seeking to fill the one vacant seat on the Planning Committee: Councillor Shawn Menard.

The Office of the City Clerk received three expressions of interest from Members of Council interested in seeking appointment as the Chair of the Planning Committee: Councillors Gower, Leiper and Moffatt.

The Office of the City Clerk received two expressions of interest from Members of Council interested in filling the one vacant seat on the OCLDC Board of Directors: Councillors Brockington and Hubley.

DISCUSSION

Council's consideration of nominations to fill vacant positions on Committees of Council and Council-appointed boards is governed by the voting procedures set out in Section 94 of the *Procedure By-law* (By-law 2021-24), as follows:

- 94(5) Where there are more nominees than positions available on the Committee, a vote shall be taken.
 - (6) Each Member shall have a number of votes equal to the membership of the Committee.
 - (7) A nominee requires the vote of a majority of the Members present to be elected.
 - (8) In the event that there are two or more persons tied for the fewest number of votes, the following procedure shall be observed:
 - (a) A run-off election shall be held amongst those tied for the fewest number of votes;

- (b) Each councillor shall have a number of votes equal to the number of nominees tied for the fewest votes minus one; and
- (c) The nominee receiving the fewest votes amongst those in the run-off shall be deleted from the list of nominees.

The nominations before Council are set out in the recommendations of this report.

Nominations from the floor may be accepted by way of Motion, regularly moved and seconded, in accordance with Sections 94(4) and 95(1) of the *Procedure By-law*.

A separate vote will be taken on each of the vacant positions. Where there are multiple nominees for a given vacancy, in keeping with recent past practice, each Member of Council when called will state the name of the Councillor that they wish to appoint to fill the vacancy in question.

The Member with a majority of votes from the Members who are present and voting will be appointed to fill the vacancy. If no Member gets a majority of votes, the Member with the fewest votes will be removed from the list and a vote taken between the top two nominees. A run-off vote will be held in accordance with Subsection 94(8) of the *Rules of Procedure* in the event that two or more persons are tied for the fewest number of votes.

Where only one nomination has been put forward to fill a vacant position, the nominee would be put to Council for a vote and appointed to fill the vacancy if they receive the vote of a majority of Members of Council in accordance with Subsection 94(7) of the *Rules*.

Further, as it relates to the Planning Committee, this committee has traditionally had a membership of 8 and 11 Members of Council. As a result, Council may appoint a *maximum* of one Member to fill the current vacancy; however, here is no requirement to do so.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report

As approved by Council as part of the 2014-2018 Mid-term Governance Review, the Planning Committee Chair receives funding for a full-time-equivalent (FTE) position funded from the Council Administrative Services budget to assist with additional work associated with this role.

LEGAL IMPLICATIONS

Legal Services concurs with the outline of the process as set forth in this report.

COMMENTS BY THE WARD COUNCILLOR

This is a City-wide report

ADVISORY COMMITTEE COMMENTS

No Advisory Committee Comments were solicited or provided.

CONSULTATION

No public consultation was undertaken in the preparation of this report.

ACCESSIBILITY IMPACTS

There are no specific accessibility impacts associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no specific risk management implications associated with this report.

RURAL IMPLICATIONS

There are no specific rural implications associated with this report. Council's appointee The Chair of the Planning Committee also serves as an Ex-Officio member of the Agriculture and Rural Affairs Committee.

TERM OF COUNCIL PRIORITIES

There are no specific impacts on the 2019-2022 City Strategic Plan and Term of Council Priorities.

DISPOSITION

Appointments are effective immediately upon Council approval. The Office of the City Clerk will implement any associated administrative actions required as a result of Council's decision.