

**Report to
Rapport au:**

**Council
Conseil**

24 November 2021 / 24 novembre 2021

**Submitted on November 19, 2021
Soumis le 19 novembre 2021**

**Submitted by
Soumis par:**

Karen Shepherd, Integrity Commissioner/Commissaire à l'intégrité

Contact Person

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2021-OCC-GEN-0031

SUBJECT: INTEGRITY COMMISSIONER – 2021 ANNUAL REPORT

OBJET: COMMISSAIRE À L'INTÉGRITÉ – RAPPORT ANNUEL DE 2021

REPORT RECOMMENDATIONS

That Council receive the attached report for information.

RECOMMANDATIONS DU RAPPORT

Que le Conseil prenne connaissance du rapport ci-joint.

BACKGROUND

On July 11, 2012, City Council approved the establishment of the Integrity Commissioner position. The City of Ottawa Integrity Commissioner was responsible for developing the Code of Conduct for Members of Council and is now responsible for the oversight of three codes of conduct, and related policies, and the application of the *Municipal Conflict of Interest Act*. The Integrity Commissioner also performs the roles of

Lobbyist Registrar including oversight and enforcement of the *Lobbyist Registry By-law* and the Lobbyist Code of Conduct as well as investigating concerns related to open meetings as the Meetings Investigator.

The City of Ottawa's first Integrity Commissioner, Mr. Robert Marleau, was appointed by the City on August 29, 2012. Mr. Marleau's appointment ended on August 31, 2021.

Ms. Karen Shepherd's term as Integrity Commissioner began on September 1, 2021. The initial term of Ms. Shepherd's appointment is one year with an optional renewal for a five-year term. The recruitment and appointment process was conducted further to Council direction and in accordance with the City Council-approved [Statutory Officer Recruitment, Appointment and Contract Administration Policy and Procedures](#).

As part of her mandate, the Integrity Commissioner is responsible for providing City Council with an annual report on the various aspects of her role as Integrity Commissioner, Lobbyist Registrar and Meetings Investigator including a summary of complaints, investigations and advice provided and to make recommendations for changes to the approved policies and processes.

DISCUSSION

In accordance with her mandate, the Integrity Commissioner has prepared an annual report for the period of October 1, 2020 to September 30, 2021.

This is the ninth annual report of the Integrity Commissioner to City Council since the position was established on July 11, 2012.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

As this is considered an internal administrative matter, no public consultation was undertaken.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a city-wide report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving the attached report for information.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with this report

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City’s strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – Integrity Commissioner – 2021 Annual Report

DISPOSITION

The Integrity Commissioner and the Office of the City Clerk will undertake the implementation of any decisions made by Council as a result of this report.