



M E M O

Information previously distributed (IPD)

TO: Chair and Members of the Community and Protective Services Committee

FROM: M. Rick O'Connor, City Clerk
Office of the City Clerk

Contact:
Caitlin Salter MacDonald,
Manager, Council and Committee
Services
613-580-2424, ext. 28136
caitlin.salter-macdonald@ottawa.ca

DATE: September 9, 2021

FILE NUMBER: ACS2021-OCC-GEN-0023

SUBJECT: **Accessibility Advisory Committee – Member Appointment**

BACKGROUND

In accordance with the *Appointment Policy* and the report *2018-2022 Governance Review*, approved by Council, Council approved the appointment of voting members and a pool of reserve members for the Accessibility Advisory Committee to fill vacancies arising between recruitment processes.

The Selection Panel has been delegated the authority to appoint anyone from the Council-approved reserve list to a vacancy, and such an appointment is communicated by IPD memorandum to the relevant Standing Committee and Council.

Reserve members who are called in to fill a vacancy adopt the membership term of the vacancy they are filling. The appointment date of the reserve member coincides with the resignation date of the voting member. City Council previously appointed voting members and reserve members to each committee.

APPOINTMENT TO ACCESSIBILITY ADVISORY COMMITTEE (AAC)

This vacancy arose on the AAC on June 15, 2021. The Selection Panel for AAC has appointed the reserve member below to the vacant voting member position.

Appointee	Resigned Member	Effective date of Appointment	End of Term
Tammy Kelly	Melanie Benard	September 13, 2021	November 14, 2022