

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**20 December 2021 / 20 décembre 2021**

**Submitted by / Soumis par:**

**Chief of Police, Ottawa Police Service / Chef de police, Service de police d'Ottawa**

**Contact Person / Personne ressource:**

**Deputy Chief Steve Bell, Corporate Support Command / Chef adjoint du soutien  
administratif au commandement**

***BellS@ottawapolice.ca***

**SUBJECT: DELEGATION OF AUTHORITY FOR FLEET REPLACEMENT PROGRAM  
AND FACILITIES CAPITAL ORDER AMALGAMATION**

**OBJET: DÉLÉGATION DE POUVOIR - PROGRAMME DE RENOUVELLEMENT  
DU PARC DE VÉHICULES ET FUSION DES COMMANDES DE FONDS  
D'IMMOBILISATION**

**REPORT RECOMMENDATIONS**

**That the Ottawa Police Services Board:**

- 1. Approve the delegation of authority to the Chief of Police to execute and administer the 2022 Fleet Replacement Program, up to a maximum of \$4.5 million, and**
- 2. Transfer the \$5.0 million in capital order 909876 South – Comms/911 and the \$4.0 million in capital order 909877 South – IM/IT to capital order 903447 Facility Acquisition - South Phase 1.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission de services policiers d'Ottawa :**

- 1. Approuve la délégation de pouvoir au chef de police pour la mise en œuvre et l'administration du Programme 2022 de renouvellement du parc de véhicules, à concurrence de 4,5 M\$, et**

**2. Transfère les 5M\$ en capitaux - commande 909876 Sud - Centre comms / 9-1-1 et les 4M\$ en capitaux - commande 909877 Sud – GI / TI vers la commande 903447 Acquisition d'immobilisations - Sud, Phase 1.**

## **BACKGROUND**

The OPS is seeking two approvals as per the Financial Accountability Procedures Manual.

The first approval being the delegation of authority to the Chief of Police for the Fleet Replacement Program. This authority was sought and granted last year to administer the 2021 Fleet Replacement Program and that same approval is being sought again in 2022. Prior to that delegation of authority being granted, Fleet services were required to seek Board approval for their lifecycle needs each time they placed an order over the Chief's delegated authority. This delegation request will provide for administrative efficiencies and allow for greater flexibility to administering the replacement program.

The second approval being the amalgamation of three Facilities capital orders. The 2013 Facilities Strategic Plan included a budget for the implementation of a new state of the art Communication Center including an upgraded Data Center to be located at the South Campus. These projects were initially created with a combined assigned budget of \$9 million in two separate capital orders.

## **DISCUSSION**

### **2022 Fleet Replacement Plan**

Fleet lifecycle replacement is an annual program based on experienced degradation of vehicle reliability, safety and value associated with increases in vehicle mileage, maintenance and repair costs. The parameters for replacement vary with vehicle type and service requirements. Front line marked cruisers and traffic vehicles are considered for replacement when vehicles have been in service for 3 to 5 years and/or up to 180,000 – 250,000 kilometres.

Assessments of unmarked and utility vehicles are based upon using a longer-term lifecycle of 5 to 7 years. Certain specialty vehicles can be expected to remain in the fleet for up to 10 years or beyond, dependent upon their condition. OPS vehicles that have met the end of their useful lives are sent to public auction and the proceeds are used to supplement the vehicle replacement program.

The Fleet Program, as approved in the 2022 Police Operating and Capital Budget, includes the purchase of 36 new vehicles – 18 police packaged SUV's,

11 unmarked sedans/vans, 2 motorcycles and 5 other vehicles, along with their associated up-fitting.

The service intends to continue the process of replacing several of its larger assets by staggering their purchase over several years. In 2022, the following are scheduled to be replaced:

- Search & Rescue Marine Vessel
- Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE) Response Vehicle
- Courts Prisoner Transport Truck

Giving the Chief of Police the delegated authority for the year, will allow orders for new vehicles to be processed as needed without having to wait for board approval each time, making it more timely and more efficient process.

### **Capital Project Amalgamation**

The two capital orders of 909876 South – Comms/911 and 909877 South – IM/IT are being requested to be amalgamated into the existing capital order 903447 Facility Acquisition - South Phase 1. All these projects are in relation to the proposed South Facility and the amalgamation of these capital orders will provide for administrative efficiencies and allows the potential for a future debt funding plan to be applied across the whole project.

### **FINANCIAL IMPLICATIONS**

N/A

### **SUPPORTING DOCUMENTATION**

N/A

### **CONCLUSION**

The OPS is seeking the Board's approval for these two administrative items as per the Financial Accountability Procedures manual.