

## Document 5 - Detailed Election Calendar

### Key dates - 2022 Municipal Elections

#### May 2, 2022

- First day for candidates to file a nomination paper for the office of Mayor, Councillor, or School Board Trustee. A candidate's campaign period begins once their nomination paper has been filed, meaning they may begin accepting contributions and spending money on their campaign.
- First day for an individual, corporation, or trade union to file a notice of registration as a third party advertiser. The campaign period for a registered third party advertiser begins once their registration paper has been filed, meaning they may begin accepting contributions and spending money on their campaign.

#### August 19, 2022

- Candidates have **until 2 pm** to file their nomination papers.
- A candidate who has filed their nomination papers and wishes to change office has **until 2 pm** to file a nomination for a different office.
- A candidate who wishes to withdraw their nomination has **until 2 pm** to notify the City Clerk by filing a written withdrawal.
- Nominations or withdrawals cannot be accepted after 2 pm.

#### August 22, 2022

- Last day for the City Clerk to certify candidate nomination papers.

#### September 1, 2022

- Copies of the Voters' List are available to certified candidates upon written request.
- The **Am I on the Voters' List?** search tool is available, allowing electors to check if they are registered to vote and see how their information is currently presented on the Voters' List. Electors may use this tool from September 1 to September 15 to submit an application requesting that their information be updated or that their name be added or removed from the Voters' List.

**September 25, 2022**

- Certified candidates that received a copy of the original Voters' List will be provided with the interim list of changes to the Voters' List by this date.
- Final expense limits certificate to be provided to candidates and registered third party advertisers by this date.

**September 24, 25, 26, and 27, 2022**

- Special Advance Vote Days: voting places will open at 10 am and close at 8 pm. Additional information regarding voting events will be available in the spring of 2022.

**October 7, 2022**

- Advance Vote Day 1: voting places will open at 10 am and close at 8 pm. Additional information regarding voting events will be available in the spring of 2022.

**October 14, 2022**

- Advance Vote Day 2: voting places will open at 10 am and close at 8 pm. Additional information regarding voting events will be available in the spring of 2022.

**October 21, 2022**

- Last day for an individual, corporation, or trade union to file a notice of registration as a third party advertiser.
- Individuals, corporations, and trade unions have until **4:30 pm** to file their notice of registration.

**October 24, 2022**

- Voting Day: with the exception of institutions and retirement homes that may have reduced opening hours, voting places will open at 10 am and close at 8 pm. Additional information regarding voting events will be available in the spring of 2022.

### **January 3, 2023**

- Campaign period ends for candidates and registered third party advertisers, meaning they cannot accept any contributions or incur any expenses. Candidates or registered third party advertisers that wish to extend their campaign, due to a deficit, must file a Notice of Extension of Campaign Period, Form 6 by this date.

### **March 1, 2023**

- Last day for the City Clerk to provide candidates and registered third party advertisers with notice of the financial filing requirements and penalties.

### **March 30, 2023**

- Last day for a candidate or registered third party advertiser to apply to Superior Court of Justice to extend the time to file the financial statement.

### **March 31, 2023**

By 2 pm:

- Last day for candidates and registered third party advertisers to file a financial statement and auditors' report, if required, for the reporting period ending January 3, 2023. (*Note: An auditor's report is not required if the total contributions received, and total expenses incurred in the election campaign up to the end of the relevant reporting period are each equal to or less than \$10,000.*)
- Last day for a candidate or registered third party advertiser to notify the City Clerk in writing of a filing extension received from the Superior Court of Justice.

### **May 1, 2023**

- Last day (**by 2 pm**) for a candidate or registered third party advertiser to file a primary financial statement and auditor's report, if required, and pay \$500 late filing fee. (*Note: An auditor's report is not required if the total contributions received, and total expenses incurred in the election campaign up to the end of the relevant reporting period are each equal to or less than \$10,000.*)
- Penalties take effect at 2:01 pm.

**June 29, 2023**

- Last day for an elector to apply for a compliance audit of a candidate or registered third party advertiser's campaign finances.

**June 30, 2023**

- Campaign period ends for candidates and registered third party advertisers that extended their campaign, meaning they cannot accept any contributions or incur any expenses.

**August 30, 2023**

- Last day for the City Clerk to provide candidates and registered third party advertisers with notice of the filing requirements and penalties for supplementary financial statements and auditor's reports.

**September 28, 2023**

- Last day for a candidate or registered third party advertiser to apply to Superior Court of Justice to extend the time to file the financial statement.

**September 29, 2023**

By 2 pm:

- Last day for those who filed a Form 6 to extend the campaign period to file a financial statement and auditors' report, if required, for the reporting period ending June 30, 2023. (*Note: An auditor's report is not required if the total contributions received, and total expenses incurred in the election campaign up to the end of the relevant reporting period are each equal to or less than \$10,000.*)
- Last day for a candidate or registered third party advertiser to notify the City Clerk of a filing extension received from the Superior Court of Justice.

**October 30, 2023**

- Last day (**by 2 pm**) for a candidate or registered third party advertiser to file a supplementary financial statement and auditor's report, if required, and pay \$500 late filing fee. (*Note: An auditor's report is not required if the total contributions*

received, and total expenses incurred in the election campaign up to the end of the relevant reporting period are each equal to or less than \$10,000.)

- Penalties take effect at 2:01 pm.

### **December 28, 2023**

- Last day for an elector to apply for a compliance audit on a candidate or registered third party advertiser's supplementary financial statement.