

**1. APPOINTMENTS TO THE WESTBORO BUSINESS IMPROVEMENT AREA  
BOARD OF MANAGEMENT**

**NOMINATIONS AU CONSEIL DE GESTION DE LA ZONE D'AMÉLIORATION  
COMMERCIALE DE WESTBORO**

**COMMITTEE RECOMMENDATION**

**That Council approve the appointments of Don Cogan, Mary Anne Petrella and Sheba Schmidt to the Westboro Business Improvement Area Board of Management for the term expiring November 30, 2018.**

**RECOMMANDATION DU COMITÉ**

**Que le Conseil municipal approuve les nominations de Don Cogan, Mary Anne Petrella et Sheba Schmidt au conseil de gestion de la Zone d'amélioration commerciale de Westboro pour un mandat prenant fin le 30 novembre 2018.**

**DOCUMENTATION / DOCUMENTATION**

- 1. M. Rick O'Connor, City Clerk and Solicitor, report dated 14 March 2016 /  
Greffier municipal et chef du contentieux, rapport daté le 14 mars 2016  
(ACS2016-CMR-CCB-0021)**

**FINANCE AND ECONOMIC  
DEVELOPMENT COMMITTEE  
REPORT 13  
13 AVRIL 2016**

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**COMITÉ DES FINANCES ET DU  
DÉVELOPPEMENT ÉCONOMIQUE  
RAPPORT 13  
LE 13 AVRIL 2016**

**Report to  
Rapport au:**

**Finance and Economic Development Committee  
Comité des finances et du développement économique  
5 April 2016 / 5 avril 2016**

**and Council  
et au Conseil  
13 April 2016 / 13 avril 2016**

**Submitted on March 14, 2016  
Soumis le 14 mars 2016**

**Submitted by  
Soumis par:  
M. Rick O'Connor, City Clerk and Solicitor / Greffier municipal et chef du  
contentieux**

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**Ward: KITCHISSIPPI (15)**

**File Number: ACS2016-CMR-CCB-0021**

**SUBJECT: Appointments to the Westboro Improvement Area Board of  
Management**

**OBJET: Nominations au conseil de gestion de la zone d'amélioration  
commerciale de Westboro**

## **REPORT RECOMMENDATION**

**That the Finance and Economic Development Committee recommend Council approve the appointments of Don Cogan, Mary Anne Petrella and Sheba Schmidt to the Westboro Business Improvement Area Board of Management for the term expiring November 30, 2018.**

## **RECOMMANDATION DU RAPPORT**

**Que le Comité des finances et du développement économique recommande au Conseil municipal d'approuver les nominations de Don Cogan, Mary Anne Petrella et Sheba Schmidt au conseil de gestion de la Zone d'amélioration commerciale de Westboro pour un mandat prenant fin le 30 novembre 2018.**

## **BACKGROUND**

Section 204 of the Municipal Act, 2001 requires that the municipality appoint BIA Board members. At its 15 April 2015 meeting, City Council approved the appointments of members to the various Business Improvement Area (BIA) Management Boards in the City.

## **DISCUSSION**

In an e-mail dated 9 March 2016, Economic Development staff notified the City Clerk and Solicitor's Office of the appointments of Don Cogan, Mary Anne Petrella and Sheba Schmidt to fill three vacancies on its Board of Management and requested that Council approve the appointments of three (3) members.

Section 204 of the Municipal Act directs that Business Improvement Area Board members shall hold office until the expiration of the term of Council that appoints them. The new appointees will therefore serve until November 30, 2018.

## **RURAL IMPLICATIONS**

There are no rural implications associated to this report.

## **CONSULTATION**

As this is an administrative matter completed on behalf of the BIAs, consultation is not required.

## **COMMENTS BY THE WARD COUNCILLOR(S)**

Councillor Leiper provided the following comments:

“Let me take this opportunity to congratulate and thank Don Cogan, Mary Anne Petrella and Sheba Schmidt for their upcoming service. With a new festival, fresh new marketing collateral, and continued growth, these three newest members joining the outstanding Westboro Village BIA Board have an exciting time ahead.”

## **ADVISORY COMMITTEE(S) COMMENTS**

As this is an administrative matter completed on behalf of the BIAs, consultation with advisory committees is not required.

## **LEGAL IMPLICATIONS**

There are no legal impediments to approving the recommendation in the report.

## **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications with this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **ACCESSIBILITY IMPACTS**

There are no accessibility implications associated with this report.

## **TERM OF COUNCIL PRIORITIES**

This matter is not associated with any Term of Council priorities.

**FINANCE AND ECONOMIC  
DEVELOPMENT COMMITTEE  
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**COMITÉ DES FINANCES ET DU  
DÉVELOPPEMENT ÉCONOMIQUE  
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## **SUPPORTING DOCUMENTATION**

Document 1 – Biographies of Don Cogan, Mary Anne Petrella and Sheba Schmidt (held on file with the City Clerk)

## **DISPOSITION**

Upon approval of the report by Council, Legislative Services will notify the Westboro BIA of the appointments.