



MEMO / NOTE DE SERVICE

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TO: Community and Protective Services Committee

DESTINATAIRE : Comité des services communautaires et de protection

FROM: Donna Gray,  
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Department

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**SUBJECT: USE OF DELEGATED AUTHORITY DURING 2019 BY THE COMMUNITY AND SOCIAL SERVICES DEPARTMENT UNDER SCHEDULE “D” CITY OF OTTAWA BY-LAW NO. 2018-397, AS AMENDED BY BY-LAW NO. 2019-280.**

**OBJET : L’UTILISATION DE LA DÉLÉGATION DE POUVOIRS EN 2019 PAR LA DIRECTION GÉNÉRALE DES SERVICES SOCIAUX ET COMMUNAUTAIRES, TEL QU’INDIQUÉ À L’ANNEXE “D” DU RÈGLEMENT 2018-397 DE LA VILLE D’OTTAWA, TEL QUE MODIFIÉ PAR RÈGLEMENT 2019-280.**

## PURPOSE

The purpose of this memo is to provide information to the Community and Protective Services Committee regarding the Community and Social Services department's use of delegated authority during 2019. As directed by the Delegation of Authority By-law no. 2018-397, as amended by by-law no. 2019-280, this report lists service agreements, contribution agreements and grant agreements that were approved, amended, extended and executed in 2019.

## BACKGROUND

Schedule "D" of the Delegation of Authority By-law no. 2018-397, as amended by by-law no. 2019-280, authorizes the General Manager and heads of the various branches to enter into agreements and undertake other actions related to their mandate. The by-law contains full details including specific titles of the positions with delegated authority, as well as the limits imposed by the by-law. The list below summarizes the delegated authorities.

1. The **General Manager, Community and Social Services** department is delegated the authority to sign agreements to receive funding from the federal or provincial governments, as well as service agreements, contribution agreements and grant agreements.
2. The **Employment and Social Services** is delegated the authority to approve, amend, extend and execute agreements with the provincial or federal government provided that such agreements are related to employment and social services and to sign agreements related to the Ontario Works Act, 1997, the Ontario Disability Support Program Act, 1997, the Homemakers and Nurses Services Act and other social services and employment development initiatives.
3. The **Long-Term Care** Services is delegated the authority to sign agreements related to long-term care, including Resident Admission Agreements and Accountability Agreements.
4. The **Housing Services**, is delegated the authority to sign agreements funded by the City, the provincial government or the federal government, related to Housing and Homelessness.
5. **Partner and Stakeholder Initiatives** Services, which includes Community Funding, is delegated the authority to sign agreements related to initiatives and

community development. Community Funding agreements include: Renewable Community Funding, Community Project Funding, Community Application Support Worker, Emergency Community Funding and Community Partnerships Major Capital Funding.

6. The **Children's Services** is delegated the authority to sign agreements related to provincial and/or City child care programs.

## DISCUSSION

Table 1 represents the authority exercised under section 1,2 and 3 of Schedule "D" City of Ottawa By-Law No. 2018-397, as amended by by-law no. 2019-280.

**Table 1: General Manager, Community and Social Services  
2019 Agreements with the federal/provincial government and service agreements,  
contribution agreements and grant agreements**

Description	Amount (\$)
This delegation of authority was not exercised in 2019.	N/A

Table 2 represents the authority exercised under section 4 of Schedule "D" City of Ottawa By-law No. 2018-397, as amended by by-law no. 2019-280.

**Table 2 Partner and Stakeholder Initiatives:  
2019 Agreements Related to Community Funding Programs**

Program	Description	Amount (\$)
Renewable Community Funding	87 community agencies signed funding agreements in 2019.	\$23,236,855
Community Application Support	One community agency signed a funding agreement in 2019.	\$210,414
Emergency Community Funding	Five community agencies signed funding agreements in 2019.	\$ 63,521
Major Capital Funding	Four community agencies signed funding agreements in 2019.	\$300,000
Emergency Bus Transportation Funding	47 community agencies signed funding agreements in 2019.	\$206,976

<b>Program</b>	<b>Description</b>	<b>Amount (\$)</b>
	<b>Total</b>	<b>\$24,017,766</b>

Table 3 represents the authority exercised under section 5 of Schedule “D” City of Ottawa By-law No. 2018-397, as amended by by-law no. 2019-280.

**Table 3: Employment and Social Services:  
2019 Agreements related to the Ontario Works Act, 1997,  
the Ontario Disability Support Program Act, 1997, and other social services  
and employment development initiatives**

<b>Program</b>	<b>Description</b>	<b>Amount (\$)</b>
Employment Ontario	Provides employment services to un/underemployed persons in our community.	\$2,912,364
OW Service Contract	Ontario Works provides financial and employment assistance to people in temporary financial need	\$67,945,005
Addiction Services Initiative	The Program provided specialized supports to social assistance recipients with addictions to help them prepare for, find and keep employment.	\$1,062,450
Addiction Services Initiative	Five service providers signed contribution agreements in 2019.	\$207,050
	<b>Total</b>	<b>\$72,126,869</b>

Table 4 represents the authority exercised under section 6 of Schedule “D” City of Ottawa By-law No. 2018-397, as amended by by-law no. 2019-280.

**Table 4 Issuance of cheques in Emergency Situations**

<b>Program</b>	<b>Description</b>	<b>Amount (\$)</b>
N/A	This delegation of authority was not exercised in 2019.	N/A

Tables 5a and 5b represents the authority exercised under section 7 of Schedule “D” City of Ottawa By-law No. 2018-397, as amended by by-law no. 2019-280.

**Table 5a Long-Term Care:  
2019 Resident Admission Agreements**

<b>Program</b>	<b>Description</b>	<b>Amount</b>
Residents and/or Powers of Attorney of Residents and City of Ottawa – Centre d’accueil Champlain	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	56 Resident Admission Agreements*
Residents and/or Powers of Attorney of Residents and City of Ottawa – Garry J. Armstrong	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	50 Resident Admission Agreements*
Residents and/or Powers of Attorney of Residents and City of Ottawa – Carleton Lodge	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	58 Resident Admission Agreements*
Residents and/or Powers of Attorney of Residents and City of Ottawa – Peter D. Clark	Agreement outlining the care provided and responsibilities of the Home and the responsibilities of the resident regarding services and fee payment.	57 Resident Admission Agreements*

\* Provincial fee as established for basic or private accommodation, as noted in each agreement,

**Table 5b Long-Term Care:  
2019 Accountability Agreements between  
Champlain Local Health Integration Network (LHIN) and the City of Ottawa**

<b>Parties to Agreement</b>	<b>Description</b>	<b>Amount (\$)</b>
Champlain LHIN and City of Ottawa – for Centre d'accueil Champlain L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	\$9,086,359
Champlain LHIN and City of Ottawa – for Carleton Lodge L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	\$7,906,475
Champlain LHIN and City of Ottawa – for Peter D. Clark L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	\$11,241,613
Champlain LHIN and City of Ottawa – for Garry J. Armstrong L-SAA	Long Term Care Service Accountability Agreement (L-SAA).	\$9,048,415
Champlain LHIN and City of Ottawa	Amending Agreement to the Multi-Sector Service Accountability Agreements (M-SAA). DayCentre Program and ABI program	\$775,133
	<b>Total</b>	<b>\$38,057,995</b>

Table 6 represents the authority exercised under sections 8 and 9 of Schedule "D" City of Ottawa By-law No. 2018-397, as amended by by-law no. 2019-280.

**Table 6 Housing Services:  
2019 Agreements related to Housing**

<b>Program</b>	<b>Description</b>	<b>Amount (\$)</b>
Rent Supplement	Seven new Rent Supplement	\$133,624

<b>Program</b>	<b>Description</b>	<b>Amount (\$)</b>
Programs	agreements were signed with landlords in 2019.	
Housing Allowance Program-Housing & Homelessness Investment Plan (HHIP) and Province	346 new Housing Allowance agreements were signed with clients in 2019.	\$1,147,479
Social Housing Capital Repairs (HHIP)	21 new Social Housing Capital Repairs agreements were signed in 2019.	\$2,428,130
Canada-Ontario Community Housing Initiative (COCHI)	41 new agreements were signed in 2019.	\$4,315,192
Affordable Housing: Action Ottawa	Six new housing project agreements were signed under the Action Ottawa Program in 2019.	\$18,065,257
Affordable Housing Unit: Ontario Renovates Program	68 new Ontario Renovates agreements were signed in 2019.	\$1,207,271
Provincial Community Homelessness Prevention Initiative (CHPI)	Operational funding for Transitional Family Housing (TFH) and Youth Hub Supporting Housing	\$1,123,491
	<b>Total</b>	<b>\$28,420,444</b>

Table 7 represents the authority exercised under section 10 of Schedule “D” City of Ottawa By-law No. 2018-397, as amended by by-law no. 2019-280.

**Table 7 Children’s Services:  
2019 Agreements Related to Child Care Programs**

<b>Program</b>	<b>Description</b>	<b>Amount (\$)</b>
	One agreement was signed with the Provincial government	\$15,065,398
Wage Enhancement Funding	8 service providers signed funding or amending agreements in 2019.	\$301,401
General Operating and Fee Subsidy	2 service providers signed agreements in 2019.	\$77,288
Special Purpose and Capital Retrofit Funding	14 service providers signed funding agreements in 2019.	\$541,033
Ontario Early Years Child and Family Centres	21 service providers signed funding agreements in 2019.	\$4,178,309
Community Based Capital Projects (CBCP)	14 service providers signed funding agreements in 2019.	\$12,339,949
EarlyON Minor Capital (CBEP)	22 service provider signed funding agreements in 2019.	\$558,600
EarlyON	25 service providers signed funding agreements in 2019.	\$5,128,123
Special Needs Resourcing	1 service provider signed funding agreements in 2019	\$1,044,018
	<b>Total</b>	<b>\$39,234,119</b>



## CONCLUSION

Should you have any questions about the exercise of delegated authority under Schedule "D" City of Ottawa By-law No. 2018-397, as amended by by-law no. 2019-280 within Community and Social Services in 2019, please do not hesitate to contact the undersigned.

Original signed by

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