

**Report to  
Rapport au:**

**Community and Protective Services Committee  
Comité des services communautaires et de protection  
19 November 2020 / 19 novembre 2020**

**and Council  
et au Conseil  
25 November 2020 / 25 novembre 2020**

**Submitted on November 9, 2020  
Soumis le 9 novembre 2020**

**Submitted by  
Soumis par:**

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**Ward: CITY WIDE / À L'ÉCHELLE DE  
LA VILLE**

**File Number: ACS-RCF-GEN-0002**

**SUBJECT: Community Partnership Capital Programs Annual Report**

**OBJET: Rapport annuel relatif aux programmes de partenariat  
communautaire pour les projets d'immobilisations**

## **REPORT RECOMMENDATIONS**

**That the Community and Protective Services Committee recommend Council:**

- 1. Receive the listing of projects funded under delegated authority through the  
Community Partnership Minor Capital program in 2019, as detailed in  
Document 1.**

- 2. Receive the list of 2020 Community Partnership Major Capital proposals received by the March 1<sup>st</sup> deadline in 2020, as detailed in Document 2.**
- 3. Receive the status update of prior years' Community Partnership Major Capital projects previously approved in principle, as detailed in Document 3.**

## **RECOMMANDATIONS DU RAPPORT**

**Que le Comité des services communautaires et de protection recommande au Conseil :**

- 1. de prendre connaissance de la liste des projets financés par le Programme de partenariat communautaire pour les projets d'immobilisations secondaires en 2019, comme il est précisé dans le document 1 et décrit dans le présent rapport;**
- 2. de prendre connaissance de la liste des propositions qui ont été soumises dans le cadre du Programme de partenariat communautaire pour les projets d'immobilisations majeurs de 2020 et qui ont été reçues avant la date limite du 1<sup>er</sup> mars 2020, comme l'indique le document 2.**
- 3. de prendre connaissance des projets du Programme de partenariat communautaire pour les grands projets d'immobilisations des années précédentes qui ont été antérieurement approuvés en principe, comme l'indique le document 3.**

## **EXECUTIVE SUMMARY**

The Recreation, Cultural and Facility Services Department reports annually to Committee and Council on the two Community Partnerships Programs. As per the Community Partnership Minor Capital Program guidelines, the Department submits for information purposes a list of projects funded under delegated authority in the previous year.

## **BACKGROUND**

### **The Community Partnership Minor Capital Program**

This program was established in 2001 to implement minor capital improvements to the parks and recreation facilities on a cost-sharing basis with community groups. The program focuses on smaller projects with grants up to a maximum of \$10,000 on city

property and \$7,500 on other public land. The City's capital budget for the program is set annually through the budget process. Applications are reviewed and funds are allocated under delegated authority as per the program's guidelines with the Department reporting on grant allocations to Committee and Council annually.

As neighbourhoods change both socially and demographically, this program provides an effective means of responding quickly to the needs of communities. Community participation in fundraising, planning and installation of recreational facilities promotes community pride, ownership and stewardship of parks and recreation facilities in their communities.

### **Community Partnership Major Capital Program**

In response to significant uptake on the Community Partnership Minor Capital Program in 2004, Council approved the Community Partnership Major Capital Program.

The Community Partnership Major Capital Program is an initiative to implement major capital improvements to parks and recreation facilities on a cost-sharing basis with community partners. The City's budget process sets the annual capital budget for the program and there is no set limit on the maximum grant available. Applications are evaluated against the approved criteria and staff recommendations are brought forward annually to Committee and Council for approval.

The larger program seeks to achieve the following objectives:

- Develop capital projects that respond to priority needs as identified through Departmental and City planning documents
- Support community initiatives in developing and improvement facilities that serve the community
- Develop cost effective capital projects that leverage funding from other sources

The Program provides opportunities to enter into partnerships with community organizations to implement major capital projects. Eligible projects include capital initiatives for new development, renovations and expansions of parks and recreation facilities. These projects are typically larger in scale and cost more than what could be financed through the Community Partnership Minor Capital Program.

## **DISCUSSION**

### **Community Partnership Minor Capital Program 2019**

The Department received 18 applications as part of the 2019 application process, of which 10 met the program criteria and approved. Six (6) projects have been completed, (4) are in progress, (2) are on hold and (6) were deemed ineligible or were withdrawn.

- Kars Recreation Community Centre patio project is on hold waiting for the community to initiate the project.
- Proposed enhancements to Riverain Park skateboard park project is on hold pending further information.
- Byward Market drinking water fountain project application is not eligible as it does not meet the program criteria. The proposed water fountain does not support or enhance the delivery of programs and services that increase recreation opportunities.
- Centennial Public School play structure project application was withdrawn by the applicant as they experienced difficulty fundraising. The school council was encouraged to reapply once they are ready to proceed.
- Centennial Park pickle court project application to convert an existing tennis court to 4 pickleball courts was not recommended as there is inadequate space.
- Nepean Sportsplex, Hamilton Yards project application to supply a portable batting cage is not eligible as it does not meet the program criteria. The portable batting cage is not a fixed asset and is considered equipment.
- Springhurst Park volleyball court project application was cancelled as this project will be funded through an alternate source. The project has been deferred to 2021.
- Trend-Arlington Park soccer field project application was not recommended as there is insufficient space to construct an intermediate field at the proposed location.

Refer to Supporting Document 1 for details. Staff has worked with the applicants to ensure projects are completed in compliance with City standards and guidelines. Given the challenges of fundraising by community groups to raise matching funding, it is acknowledged that not all projects will be completed within a 1-year time period.

## **Community Partnership Major Capital Program 2020**

The Department received nine (9) proposals in 2020, as detailed in Supporting Document 2.

Due to challenging financial pressures in 2020, related to the pandemic, the 2020 major capital budget provision was returned to source as part of the July 7, 2020 [Capital Budget Adjustments and Closing of Projects Report](#) to Committee and Council (ACS2020-FSD-FIN-0015).

As funds were not available to fund the program in 2020, the March 1, 2020 proposals have been deferred to 2021. Proposals received in 2020 and new proposals received up to the March 1, 2021 deadline will be received and evaluated as per the criteria detailed in the guidelines. The program is contingent on 2021 capital budget approval.

Updates to the status of projects previously approved by Council are listed in Supporting Document 3.

### **RURAL IMPLICATIONS**

Some projects approved in both the Minor and Major Capital programs are located in the rural areas of the City.

### **CONSULTATION**

No public consultation was undertaken in preparation of this report. Projects recommended for funding represent partnerships with local community groups. Each project depending on the nature of the works will have its own consultation requirements.

### **COMMENTS BY THE WARD COUNCILLOR(S)**

This is a City-Wide report.

### **LEGAL IMPLICATIONS**

There are no legal impediments to implementing the recommendations in this report.

### **RISK MANAGEMENT IMPLICATIONS**

There are no risk management impediments to implementing the recommendations in this report.

## **ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications associated with this report.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **ACCESSIBILITY IMPACTS**

Projects will be in compliance with Accessibility for Ontarians with Disabilities Act (AODA) and the City of Ottawa Accessibility Design Standards.

## **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

## **TECHNOLOGY IMPLICATIONS**

There are no technology implications associated with this report.

## **TERM OF COUNCIL PRIORITIES**

The Community Partnership Minor/Major Capital Program is a Corporate Strategy Priority

## **SUPPORTING DOCUMENTATION**

Document 1 Summary of Community Partnership Minor Capital 2019 Funding Allocations

Document 2 Summary of Community Partnership Major Capital 2020 Proposals

Document 3 Update and Summary of Community Partnership Major Capital projects that were approved in principle in previous years

## **DISPOSITION**

The Recreation, Cultural and Facility Services Department will review and evaluate proposals deferred in 2020, as well as proposals received by the March 1, 2021 submission deadline. Implementation of the program in 2021 is contingent on capital budget approval.