

**OTTAWA POLICE SERVICE**  
**SERVICES, CONTRACTS AND EQUIPMENT PURCHASE ORDERS ISSUED UNDER DELEGATED AUTHORITY**  
**2017 FOURTH QUARTER FINANCIAL REPORT - OCTOBER 1st TO DECEMBER 31st, 2017**

**Definitions**

**1) Professional Services:** Services requiring the skills of professionals for a defined service requirement or for a specific project related deliverable including but not limited to the areas of engineering, architecture, design, planning, information technology and financial auditing.

Denoted in report as:

(PE) Professional Services - Specialized Expertise

(PO) Professional Services - Business Model required Outsourcing

(PI) Professional Services - Independent Third Party Oversight

(PR) Professional Services - Regulatory Requirements

(PW) Professional Services - Fluctuations in workload or lack of internal resources

(PP) Professional Services - Proprietary Service or unique market position

**2) Consulting Services:** Assistance to management, including but not limited to the areas of strategic analysis, organizational design, change management, policy development, feasibility studies, and other services intended to assist decision making within the organization.

Denoted in report as:

(CE) Consulting Services - Specialized Expertise

**3) Goods & Supplies:** This includes uniforms and other clothing materials or goods ordered in bulk such as ammunition.

Denoted in report as:

(GS) Goods & Supplies

**4) Fleet & Equipment:** This includes police cruisers and other police vehicles as well as specialized equipment not including information technology.

Denoted in report as:

(FE) Fleet & Equipment

**5) Facilities & Construction:** This includes any construction, betterments, and maintenance contracts as well as furniture purchases.

Denoted in report as:

(FC) Facilities & Construction

**6) Information & Technology:** This includes all information & technology infrastructure, software applications and annual maintenance costs.

Denoted in report as:

(IT) Information & Technology

**Amendments:** Amendments are an increase in the scope of an approved contract, which is unanticipated.

Denoted in report as:

(A) Amendment

(A3) Amendment - > \$50,000 and 50% of original contract

and will be hyphenated in the type column based on the service purchased (i.e.. A-GS or A3-IT)

**Follow-on Contract:** This differs from an amendment in that the original contract recognized the fact that it is likely that the initial defined contract scope may be expanded to include a number of related phases that are either included in the tender document, or are customary to the work assignment. Rates charged for follow-on contracts must be based on those rates proposed by the service provider in the original competitive bid.

Denoted in report as:

(F) Follow-on Contract

and will be hyphenated in the type column based on the service purchased (i.e.. F-GS or F-IT)

**Detail Listing of Contracts Under Delegated Authority for the Current Quarter**

PO#	VENDOR	DESCRIPTION	TYPE	AMOUNT
45085636	HARRIS CANADA SYSTEMS INC	To supply and deliver 50 Portable Radios	FE	293,849
45085614	BGIS GLOBAL INTEGRATED SOLUTIONS	Professional Services to provide Workplace Strategy Services	CE	251,020
Various	Various <sup>1</sup>	IT Equipment and Services	IT	183,066
45085390	COMMISSIONAIRES OTTAWA	To provide Security Guard Services for the Ottawa Police at 2670 Queensview Drive.	PE	83,918
45085402	SUNOTECH CANADA INC	To upgrade the existing Analogue CCTV system to an IP Megapixel System in the Evidence Control facility.	FE	71,509
45085633	BP&M GOVERNMENT IM & IT CONSULTING	Professional Services to develop business cases, provide strategic advise, and develop the transition plan for the migration of the Service Initiative Program to operational areas of the Ottawa Police Service.	CE	48,845
45085524	RAMPART INTERNATIONAL	To supply and deliver various RUAG ammunition.	GS	47,601
45085635	MINDWIRE SYSTEMS LTD	Professional project management services for the Customer Service Alignment Project and the Health IM Project.	PE	43,348
45085513	GRAVEL AGENCY INC	To supply and deliver ammunition	GS	36,298
			<b>Total</b>	<b>1,059,455</b>

Note 1: Names of IT vendors are not disclosed for security reasons.

**Summary by Type of Contracts Under Delegated Authority for the Current Quarter**

Type	Amount
Fleet & Equipment	365,359
Consulting Services	299,865
Information & Technology	183,066
Professional Services	127,266
Goods & Supplies	83,899
Facilities & Construction	0
<b>Total</b>	<b>1,059,455</b>