

## Ottawa Public Library Board Meeting

### Minutes 6

Tuesday, 9 July 2019

5:03 p.m.

Champlain Room, Ottawa City Hall, 110 Laurier Avenue West

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- Notes:
1. *Please note that these Minutes are to be considered DRAFT until confirmed by the Board.*
  2. *Underlining indicates a new or amended recommendation approved by the Board.*

**Present:**

Chair: Tim Tierney

Vice-Chair: Kathy Fisher

Trustees: Steven Begg, Riley Brockington, Mary-Rose Brown,  
Allan Higdon, Matthew Luloff, Carol Anne Meehan,  
Harvey A. Slack

Trustee Brockington arrived at 5:05 p.m.

### DECLARATIONS OF CONFLICT OF INTEREST

No Declarations of Interest were filed.

### CONFIRMATION OF MINUTES

Minutes 5 - Tuesday, 11 June 2019

CONFIRMED

## **CHAIR'S VERBAL UPDATE**

### **Teen Reads**

Teen Reads is a new Summer Reading Program, which launched July 8. The program is aimed at youth aged 13-18, ideal for tweens who have outgrown the summer reading club. Teen Advisory Group members and other Ottawa teens contribute blog posts about recently published books they would recommend – tied to a weekly theme. A \$20 Chapters gift card will be awarded weekly, at random, to those who comment on the blog posts.

### **Ottawa Public Library (OPL) at the Children of Eastern Ontario's (CHEO) Teddy Bears' Picnic**

OPL participates in the annual CHEO Teddy Bears' Picnic every June. During the event, staff registered 240 children into the TD Summer Reading Club program, and delivered three Storytimes, which were well received. OPL also had giant lawn games on hand. These were such a hit that parents asked if they could borrow them at the Library.

## **MOTION OPL 20190709/1**

**That the Ottawa Public Library Board receive the Chair's verbal update for information.**

RECEIVED

## **CHIEF EXECUTIVE OFFICER'S REPORT**

### **Don Schmitt, Member of the Order of Canada**

The CEO gave a heartfelt congratulations to Don Schmitt, Principal, Diamond Schmitt Architects, for being appointed to the Order of Canada. She said Don is currently leading the design for the Ottawa Public Library and Library and Archives Canada Joint Facility and is a recognized leader in the architectural community at home and abroad. The CEO provided the citation from Her Excellency the Right Honourable Julie Payette, Governor General of Canada.

### **Donation from the Hungarian Embassy**

The CEO said she met with Ambassdor Bálint Ódor, and First Secretary, Katalin Oroszi, and received a generous donation of beautiful books about Hungarian history, art, architecture, culture, and music. The titles have been sent to Content Services for review and consideration for inclusion in the OPL collection.

### **Tales and Tunes**

On July 6, OPL was pleased to offer the family-friendly event celebrating storytelling, community, and creativity. Tales and Tunes featured indoor and outdoor activities along with main stage entertainment provided by the musical duo Twin Flames, Monkey Rock Music, Ariko, and Juno award-winning Splash 'N Boots. The CEO recognized the employees who worked extremely hard to make the event memorable. She also thanked the Friends of the Ottawa Public Library Association (FOPLA) for their generous sponsorship of the event, and to the Meridian Theatres @ CentrepoinTE and CBC Ottawa who partnered with OPL. The CEO also thanked the Mayor, Vice-Chair Fisher, and Trustees Luloff and Slack who attended and played active roles in the event.

### **Deputy Chief Executive Officer's Last Meeting**

The CEO said this will be Deputy CEO, Monique Désormeaux's last Board meeting as she retires August 9. With 30 years of dedicated library service, Monique is a true believer in the catalytic force libraries have in our communities. Over the course of her career, Monique has been an integral part of OPL's modernization initiatives. She indicated that Monique served on multiple transition teams before, and during, the amalgamation process including a large reorganization project, planning out materials delivery and communications and marketing, and designing a new and responsive volunteer operation. She congratulated Monique on a glorious career and thanked her from OPL and from the library community.

### **MOTION OPL 20190709/2**

**That the Ottawa Public Library Board receive the CEO's report for information.**

RECEIVED

## **REPORTS**

1. **COMMEMORATIVE NAMING POLICY**

OPLB-2019-0701

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### **MOTION OPL 20190709/3**

**That the Ottawa Public Library Board:**

- 1. Approve that the Commemorative Naming Policy applies only to Ottawa Public Library spaces within facilities (i.e. branches) and to mobile units (as noted in Document 1 – Table 1); and,**
- 2. Receive the revised City of Ottawa Commemorative Naming policy (Document 1 – Appendix A) as further described in this report.**

CARRIED

2. **OTTAWA PUBLIC LIBRARY BOARD MEETING SCHEDULE**

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### **MOTION OPL 20190709/4**

**That the Ottawa Public Library Board approve the rescheduling of its meetings of 12 November and 10 December to 5 November and 3 December respectively, to accommodate the City of Ottawa's budget timelines.**

CARRIED

3. **UPDATE - INDIGENOUS SERVICES AT OTTAWA PUBLIC LIBRARY**

OPLB-2019-0703

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**MOTION OPL 20190709/5**

**That the Ottawa Public Library Board receive this report for information.**

RECEIVED

4. 2018 ANNUAL REPORT ON OTTAWA PUBLIC LIBRARY RELATED FRAUD CLAIMS

OPLB-2019-0704

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**MOTION OPL 20190709/6**

**That the Ottawa Public Library Board receive this report for information.**

RECEIVED

**OTHER BUSINESS**

(Trustee Brockington)

Requested information on World Languages material in the library's collection, specifically, what languages it includes, and how branch quantities are determined. Ms. McDonald indicated that in 2017, the Board reaffirmed its approval of the Collection Management Framework and review period of once per Board Term. Staff will forward that report to the Board for information, recognizing the framework is set for review in 2020.

(Trustee Meehan)

Bookmobile stops, specifically, the process to add a stop and whether a stop can be added in Findlay Creek. Ms. Brûlé said that the Bookmobile schedule is reviewed every two years. Changes to Bookmobile stops are based on a framework. The next recommended changes to Bookmobile locations will be brought forward to the OPL Board for approval in 2020.

**ADJOURNMENT**

**MOTION OPL 20190709/7**

**Be It Resolved that the Ottawa Public Library Board meeting be adjourned at 5:15 p.m.**

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**Chair**

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**Recording Secretary**