

OTTAWA PUBLIC LIBRARY
Report on Contract Expenditures
As at January 1 to June 30, 2019

In accordance with the Acquisitions of Goods and Services Procedure, the following is a list of contracts valued at more than \$15,000 and less than \$500,000 (effective May 12, 2015), awarded for the period from January 1 to June 30, 2019. The Board approves contracts in excess of \$500,000. It also includes all contracts under the capital budget CEO delegated authority.

Attached are the 2019 purchasing figures for the Ottawa Public Library.

This includes:

*All POs created in Q1 and Q2, 2019 with a value >=\$15K and <\$500K *2019 capital budget delegated authority

*All POs amended in Q1 and Q2, 2019 with a total increase to the PO>=\$15k and <\$500K.

*2019 capital budget delegated authority

<u>Requirement</u>	<u>Successful Contractor</u>	<u>Contract Amount</u>	<u>Date Awarded</u>
Provide a hall rental, catering services, and audio visual equipment for the 2019 Employee Forum for the Ottawa Public Library.	2256240 ONTARIO INC OTTAWA ON	\$ 28,990.41	10/01/2019
Provide 10,000 Internet cards and 60,000 adult library cards for various Ottawa Public Library branches.	ITC SYSTEMS TORONTO ON	\$ 38,465.28	31/01/2019
Annual support and maintenance for RFID (radio frequency identification) software deployed throughout the Ottawa Public Library branches.	BIBLIOTHECA CANADA INC TORONTO ON	\$ 164,877.34	31/01/2019
Annual servicing of the automated material handling system at the Ottawa Public Library Materials Delivery Centre.	TECH LOGIC CORP OAKDALE MN	\$ 235,484.92	05/02/2019
Renew a three-year Environics licence to provide socioeconomic demographic information from Ottawa Canadian Census data for Ottawa Public Library employees.	ENVIRONICS ANALYTICS GROUP LTD TORONTO ON	\$ 54,950.40	27/02/2019
Professional Services for the development of a Fundraising Strategy and the Recruitment of the Manager, Major Gifts and Partnerships for the Ottawa Public Library.	KETCHUM CANADA 2002 INC TORONTO ON	\$ 92,398.08	14/03/2019
Supply, deliver, and install double faced and single faced metal shelving and end panels for the adult and children sections of the Ottawa Public Library Blackburn Hamlet Branch located at 199 Glen Park.	LIBRARY OUTFITTERS STITTSVILLE ON	\$ 111,189.24	04/04/2019
Software maintenance and support renewal for the Ottawa Public Library's Integrated Library system, enterprise software.	SIRSIDYNIX TORONTO ON	\$ 209,733.38	01/05/2019
Professional IT services for Encapto's wireless solutions master annual licence including premium support and SIP development for the Ottawa Public Library.	ENCAPTO PTY LTD COLLINGWOOD VIC	\$ 48,472.25	31/05/2019
Courier services for weekly delivery to rural branches of the Ottawa Public Library.	TFORCE FINAL MILE BRAMPTON ON	\$ 45,703.91	13/06/2019